

SUMMER SCHOOL INFORMATION

My Blueprint Registration Instructions

CREDIT COURSES

July 2 – 26 from 8:00 am – 1:48 pm

- The new credit course is designed for students who wish to earn a new credit or need to repeat a course. Students must present their final report cards to the teacher by **Tuesday, July 2nd**. This will ensure that you have signed up for the proper course and that you have the appropriate pre-requisite. Failure to do so may result in removal from the course.
- Students may take only one new credit.
- Students should register through [My Blueprint](#) by **June 21st @ 4:00 pm**.

A refundable textbook deposit of \$90.00 is required. Cheques only. Please make cheques payable to ALC.

REGISTRATION DATES AND LOCATIONS

- April 24** **SUMMER SCHOOL REGISTRATION BEGINS**
All students must register through [My Blueprint](#)
- May 28** **Edutrip Registration Deadline**
- June 3** **Dual Credit Registration Deadline**
- June 7** **On-Line Course Registration Deadline**
- June 21** **DEADLINE TO REGISTER FOR SUMMER SCHOOL**
[My Blueprint](#) is closed @ 4:00 pm
- June 24-28** **DAYTIME REGISTRATION**
@ Thomas Merton 171 Speers Road, Unit 1, Oakville
8:00 am – 4:00 pm
Must complete a registration form and bring proof of citizenship
- July 2** **1st DAY OF SUMMER SCHOOL**
If you miss the deadline to register you must register at one of the three summer school locations on the first day of summer school
Must complete a registration form and bring proof of citizenship

REGISTRATION INFORMATION

- Visit www.myblueprint.ca/hcdsb - instructions are attached.
- Registration forms **MUST** be signed by your guidance counsellor and include a copy of your credit counselling summary.
- Students should register as soon as possible to ensure they receive the class requested.
- Students must fully complete the application form i.e. applications **MUST** include your **Date of Birth** and **OEN#** (your OEN # is available through your student services office or from a previous report card).
- Students must present their final report cards to the teacher by Tuesday, July 2nd. This will ensure that you have signed up for the proper course and that you have the appropriate pre-requisite. Failure to do so may result in removal from the course.
- **Students are responsible for being registered in the proper course. Check course offerings.**
- **Once you have completed your registration you must assume that you are registered in the course. YOU WILL BE NOTIFIED ONLY IF THE CLASS IS CANCELLED or MOVED.**
- **COURSES WILL BE OFFERED IF THERE IS SUFFICIENT ENROLLMENT AND AVAILABILITY OF QUALIFIED TEACHING STAFF.**
- Course and class locations are tentative depending on student enrollment. Classes may be combined where necessary. Assume you are in the course in the designated location unless otherwise notified.

In the event that a course is over-subscribed students will be placed on a waiting list before they will be allowed to register. Any student that is registered in a class that has a waiting list must be in attendance the first day of class, otherwise, the student will forfeit their place in the class to the next student on the waiting list.

EXAMINATIONS

All courses require a final exam.

The date and times for exams will be established on the first day of classes.

Vacations and other activities must be scheduled outside the summer school schedule.

Assessments and exams will not be rescheduled.

July 25 – EXAM - 8:00 am to 11:00 am

Busing will be available

July 26 – Exam Review Day

No busing available

REPORT CARDS

Final marks will be available at the teaching school on July 26th from 9:00 am to 12:00 noon. After July 26th, report cards will be available for pickup only at The Thomas Merton Centre for Continuing Education located at 171 Speers Road, Oakville. Summer office hours are Monday – Thursday from 8:00 am – 4:00 pm. Closed on Fridays.

STUDENT CODE OF BEHAVIOUR

- Students are expected to attend the full session. After 3 absences in a new credit a student may be asked to withdraw from the course. (Note: 3 significant lates equal one absence.)
- School attire should be suitable to the weather, and also appropriate for an educational environment. Walking shorts are permissible. Halter-tops and tank tops are **NOT** allowed. Summer School Administration have the right to determine what is appropriate school attire.
- Student Code of Expectations will be distributed the first day of classes.
- Vacation should be scheduled outside of summer school i.e. July 2 – 26, 2019. Assessments and exams will not be rescheduled for vacation.

SUMMER SCHOOL LOCATIONS

HOLY TRINITY
2420 Sixth Line
Oakville, ON L6H 5Z8

CORPUS CHRISTI
5150 Upper Middle Road
Burlington, ON L7L 0E5

JEAN VANIER
1145 Bronte Street, S
Milton, ON L9T 8B4

*If further information is required, please contact:
The Thomas Merton Centre at (905) 849-7555 between the hours of 8:00 am and 4:00 pm.*



CONTINUING EDUCATION COURSE SELECTION GUIDE FOR STUDENTS

This step-by-step guide will help you complete online course selection for Continuing Education (i.e. Summer School) using the myBlueprint website.

LOGIN

1. Visit www.myblueprint.ca/hcdsb
2. Enter your email and password
3. Click **Login**

CON ED COURSE SELECTION

- 1) From the left-hand navigation menu, click on the **Continuing Education** button
- 2) Click **Explore Courses**
- 3) Find the Course that you would like to take in Summer school by:

- a. **Searching Courses by Course Code or Course Name**

Courses

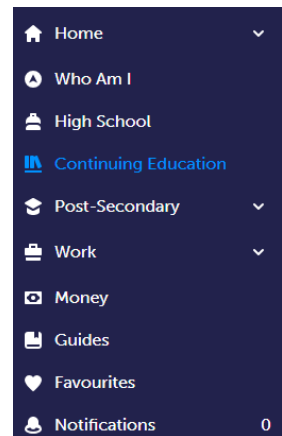
- b. Reviewing the list of course offerings at the site that you would like to attend by clicking on the site name (i.e. J.M. Denison S.S. TEST)

Note: *If submission has not yet been opened, you will see Submissions Closed in red (as below)*

▼ Dr. J.M. Denison S.S. (TEST)

Submissions Closed

Note: *there are multiple schools/sites listed for Summer School Course Selection*



- 4) Click on the **Course Name** to view details about the course, including the course description and missing prerequisites (if any).

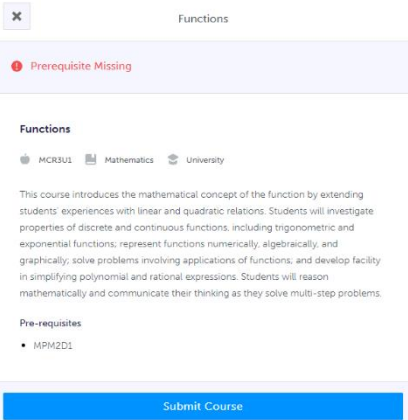
If you are registering for on-line civics (0.05) ONLY or on-line careers (0.05) ONLY please note the following course code:

CHV 201 – July 2 – 12

CHV 202 – July 15 – 26

GLC 201 – July 2 - 12

GLC 202 – July 15 - 26



The screenshot shows a web interface for a course titled "Functions". At the top, there is a close button (X) and the course name "Functions". Below this, a red error message states "Prerequisite Missing". Underneath, the course title "Functions" is repeated, followed by tags for "MCR3U1", "Mathematics", and "University". A detailed description of the course follows, explaining that it introduces the mathematical concept of functions by extending students' experiences with linear and quadratic relations. It lists various topics like trigonometric and exponential functions, and mentions that students will investigate properties of discrete and continuous functions. Below the description, there is a section for "Pre-requisites" which lists "MPM2D1". At the bottom of the page, there is a prominent blue button labeled "Submit Course".

- 5) Once you have found the course that you would like to take in Summer School click **Submit Course**
- 6) Once you've selected the course that you would like to take in Night School or Summer School, you will see Submitted beside the course that you chose. You can still review and change your selection until it has been reviewed and approved by your counsellor.
- 7) Once your course selection has been approved, you will see the word **Approved** beside the course that you selected. Once approved, you will have to see your counsellor to make changes to your selection.

NOTE: Your summer school submission will not be approved until you return your sign off sheet signed by a parent/guardian.

YOU'RE DONE!