



ASSUMPTION CATHOLIC SCHOOL COUNCIL MEETING
Via Teams Video Conference
Wednesday, December 2nd, 2020 @ 7:00 pm

Call to order-with opening prayer @7:10 pm – Santa Silvestri

Virtual Meeting Protocols & Roll Call – Maria Lourenco / Santa Silvestri

Roll Call

- Present:
 - Maria Lourenco (Co-Chair) / Santa Silvestri (Co-Chair) / Greg Ausman / Lindi Barz / Michelle Bradshaw / Rocco Dilanni / Chris Chliszczyk / Jeff Hall / Patricia Langdon / Michael Mark / David Owen / Nadia Sawchuk / Lidia Silvestri / Maurizio Silvestri / Mia Thomas / Miranda Walsh
- Regrets
 - Mike Clark / Rocco DeVito / Mark Sheehan / Mary Yachetti

Meeting Protocols

- Members vary in experience on different platforms and meeting styles. With virtual meetings, the visual cues of an in-person session can be absent making it difficult to ensure an efficient meeting and allow everyone an opportunity to participate. The following meeting norm was adopted: if a member wishes to speak, please type 'Hand Up' in the chat box. This will make it easier to call upon members in chronological order of who raised their hand first.
- Vote; while the Committee does not typically vote, should a vote arise, the Chair will request a Mover and A Second, followed by a request for Any Opposed. This approach is less formal.

Approval of Agenda

- Mover: Lidia Silvestri
- Second: Jeff Hall
- Opposed: None
- Motion Carried

Approval of minutes from October 28th, 2020

- Mover: Lidia Silvestri
- Second: Patricia Langdon
- Opposed: None
- Motion Carried

Business Arising from Previous Minutes

- Reviewed the Business Arising Excel chart accompanying the meeting Agenda. Council will use this method to keep activities arising from the meeting organized and addressed.

Student Report – Kaitlyne Tan, President Assumption Student Council

- Student Council runs announcement and major events. For Christmas, Council is running a virtual talent show to showcase our student's ability; the date is to be determined. For Spirit Week, Council is planning an ugly sweater day, hat day and culminating on the last day with Pyjama day. Students will have the option to wear red/green/white as an alternative option. Spirit week will align with each cohort's scheduled attendance at Assumption. In addition to Spirit Week, Council will be running a Door Decorating Competition.
- Student Council runs the Instagram account: @assumption crusaders
- Noted by Rocco Dilanni and echoed by the members, Student Council has modeled how to behave in midst of adversity, they have built and maintained a sense of community, Student Council is a very strong team appreciated by both staff and students.
- Ask from Members – how can the School Council support the Student Council ... request of School Council was to promote involvement and raise awareness of activities / events Student Council are promoting.

Teacher's Report - Nadia Sawchuk & Miranda Walsh

- Chaplin Miss Taylor arranged classes to send Christmas cards to deployed military and seniors; to people who could not celebrate with family.
- Jacqueline Horn organized the Christmas charity event working through St. Pats for distribution, raising circa \$4k for multiple families; St. Pats will purchase gift cards to go out to families.

Principal's Report-Rocco Dilanni

Update on academic awards and honour roll, grad diplomas and photos, COVID-19 protocols

- Clubs:
 - Chess Club: board initiative delayed while reviewing privacy issues of using an online third party provider.
 - Model United Nations: Thursday December 10th.
 - DECA Event: Online business competition. Forty students participated wherein students are given a business case in marketing, finance or HR and present their case review to a group of judges comprised of business teachers and entrepreneurs. Results of the competition are pending.
 - Team Reach, an update to be provided in the next Council meeting.
 - Trivia group & unofficial competition may be route for Reach; considering a trivia competition similar in style to that of Reach with gift cards as prizes.
- Coats for Kids: The organization for which this drive supports did not request assistance this year. Within the Assumption student population, the school did provide support to any child in need.
- Academic Awards
 - Academic awards are signed and booklets printed for the Academic Year 2018 / 2019 while the booklets for Academic Year 2019 / 2020 are pending. Awards will be delivered to first period classes in Cohort A and B while Cohort C will schedule a time to pick up awards.

- Honour Roll, math awards and grade awards for top marks are also on a video scroll of names on the D2L platform. D2L protects the privacy of our student population as it requires individuals to have an account through which the Board controls access.
- For our graduated students, individuals may schedule pick up times to receive diplomas.
- Yearbooks
 - Academic year 2019 / 2020 have been received. The staff are working to make the books available for the graduated students in the week prior to Christmas.
 - For the Academic Year 2020 / 2021 there are challenges with a lack of content. Mr. Chomyshyn is leading the Yearbook initiative. With Covid restricting activities and limited mobility within the school there is a low yield of photos to make up book.
 - Photos for Cohort A and B done. Photos for Cohort C were suspended after completion of approximately a third of the Cohort. The remaining group may be requested to submit a photo.
 - The lack of content adversely affects the ability to create a meaningful yearbook. Given the challenges, the Administration is exploring alternative options for the school community such as a virtual, abridged yearbook. The Administration is looking to provide the 2020 / 2021 graduates a hard copy memory piece which is distinct from the Yearbook.
- Covid 19 Protocols
 - Halton Public Health (HPH) attended Assumption December 2nd to review procedures and protocols. Assumption received a glowing response as to adhering to provincial regulations and going above and beyond the mandated minimums. Of note: discrete entrance zones and demarcated areas are well respected. If there is crossover it is in error and quickly addressed. The population is well masked, students are respectful and compliant. Adherence to maximum numbers in washrooms, use of logs, sign in and outs along with daily reports of absence and illness are well executed.
 - Members asked for clarity on outbreak vs incident. An outbreak comes from within school and carries a greater severity in numbers. An incident comes from Halton Public Health. HPH advises the principal of an occurrence within the school population, HPH is provided with class lists, logs such as washroom and crossovers. HPH traces the contacts and designates who should isolate. Assumption has had one case with students isolating. HPH did not require the teacher to isolate. Students specifically identified were provided letters by HPH advising of the isolation protocol, students accessed online learning for the isolation period. The teachers weren't considered at risk as they were not sitting beside the students, they were not overly proximal to the student and teachers were using PPE.

<Michael Mark joined 8:01pm>

Treasurer's Report

- Mary was absent, as such a review of the report was abeyance to the next meeting. The Committee will work with Rocco to structure the report. With the shift to on-line cash the treasurer role has changed from the past.
- Rocco provided a follow-up on the cost associated with revitalizing the Cross and Assumption Sign, costs associated with both will be assumed by the Board.
- Teachers needs: The Members had requested staff be asked if there is any specific need Council can support. A fuller response should be available for the next meeting. Anticipated is:

replacement of the Cross for the Walk With Jesus; artwork to decorate school; swag bags for Model United Nations, Reach / Trivia, and a virtual scavenger hunt; support for our graduating students to commemorate this milestone. Department Heads are following up.

- School Council Awards will require funding. This is an annual occurrence allocating circa \$100 or \$150 for 10 to 15 students, to be confirmed; the School Council Awards are distributed to good kids deserving of recognition.
- The Committee asked if the requests could be presented in January, listing both the item and cost.
- Members asked if the Annual School Generated Funds Plan was overdue to the Board. With Covid the due date was delayed and timelines extended. The Board has not requested the report as yet. It was agreed that the plan would be reviewed by Council prior to submission to the Board.

Council Goals - All

- So as to inform our work, determine what we want to achieve as council and prioritize our efforts Members were asked what Council should set as this year's goals. Members articulated: fundraising; support to our graduating students; parent engagement – to know what is going on and to have the opportunity to be involved; and school decoration. Members voiced the desire to assist in making the academic year the best it can be in the circumstances, to ensure the school is a fun, engaging, inviting and colourful place.

Subcommittee Reports

- Fundraising - Lidia Silvestri
 - Several options were reviewed, an outline was provided with the Agenda.
 - Indigo – at store – one day event and gift card purchases.
 - Flipgive – online shopping and gift card purchases – go through webpage and use code.
 - Funscript – gift cards % vary, 180 retailers involved. Timing issue, not available for Christmas shopping.
 - Winery – Fielding Estates ... not a viable option.
 - Cobbs bakery – tell at cash from Assumption – Assumption receives a donation equivalent to 10% of aggregated purchases.
 - Preference was given to programs which offered product or service that one would normally purchase at a cost which one would normally pay, with the business providing a percentage of the purchase value to the school. The individual making the purchase therefore incurs no additional costs to themselves while being able to support Assumption.
 - Members supported participation in multiple programs. A request was made to communicate the programs available so as to let the community know.
- PRO Grant - Michelle Bradshaw
 - Update – information is pending, we need to confirm the funding available. This is a low priority for the Board. We anticipate \$500 for each school as this was a line item in the Board's annual budget. Maria will also follow-up at CPIC.
- By-Law Review - Maria Lourenco
 - Lidia volunteered to participate.
- Used Uniform Sales - Lindi Barz
 - Lindi joined the meeting later; Used uniform sales abeyanced to the spring.

- School Decoration - Maria Lourenco
 - Request to membership - anyone want to help?
- Grand Opening - Maria Lourenco
 - Abeyance until a closer date.

< Lindi Barz joined 8:35pm >

- Parish Update – Michael Mark
 - Given restrictions associated with Covid, there is limited activity: Mass continues with reduced capacity; St. Patrick’s is looking for parish minister, St. Raphael’s is proceeding with renovations; St. John’s continues with reduced masses. Christmas Bazaars are significant fund raisers for the parishes and have been suspended this year, St. Paul’s will be trying to do online Bazaar. The Knights of Columbus face challenges with Covid preventing the rental of their halls – a major source of revenue. Different schools have different demographics in terms of need, the Knights have reached out to schools asking what is needed for the school’s particular community.

< Greg Ausman exit 9:10pm >

- OAPCE Report - Michelle Bradshaw
 - Link to October newsletter <https://www.oapce.org/wp-content/uploads/2020/10/The-Parents-4-Parents-Press.pdf>
 - Webinar series for November OAPCE Webinar series from November available to be viewed online as well <https://www.oapce.org/>
- Communication – Maria Lourenco
 - School council page on website has been updated. Some discussion on email address for Council so as to facilitate communication with the community. Continuity to next year, identification of an individual require greater discussion, the matter will be discussed offline with Rocco, Maria and Santa.
 - Facebook / Instagram are not a viable option. Concern using social media as platform, two way conversation more dynamic from webpage, social media can be negative platforms. Members discussed a variety of experiences which were not always positive and can spread beyond school groups.

New Business

- Question on attendance and the system to report absences. Instances where the student was scheduled to arrive in building but rather attended on-line, the student is marked as absent. This arises from the need to accurately maintain a record of who is in the building to facilitate Covid tracking if needed. While the individual is marked absent it is good that they are attending on-line. The Vice Principals monitor attendance and address issues as appropriate.

Closing Prayer and Adjournment @ 9:30 pm – Santa Silvestri

- Mover: Lidia Silvestri
- Second: Lindi Barz
- Opposed: None
- Motion Carried