

ASSUMPTION CATHOLIC SECONDARY

GRADES 9 – 12 SEMESTER 2 - FINAL EXAM SCHEDULE

June 17 – June 26, 2024

Monday, June 17	Tuesday, June 18	Wednesday, June 19	Thursday, June 20	Friday, June 21
All Grade 12 Period 5 Exam	All Grade 12 Period 3/4 Exam	All Grade 12 Period 2 Exam	All Grade 9-12 Period 1 Exam	All Grade 9-11 Period 2 Exam

Monday, June 24	Tuesday, June 25	Wednesday, June 26	Thursday, June 27	Friday, June 28
All Grade 9-11 Period 3/4 Exam	All Grade 9-11 Period 5 Exam	Conflict/Rescheduling Day	Exam Review Day	PA Day

ALL EXAMS BEGIN AT 8:15 A.M.

Grade 9 and 10 examinations are 1 ½ hours in length and Grade 11 and 12 examinations are 2 hours in length
Parents are requested to schedule holiday and family events so as not to conflict with the final examination period.

EXAMINATION PROCEDURES FOR STUDENTS

TEXTBOOK/MATERIALS RETURN

- Students must return all textbooks and/or outstanding materials/money **PRIOR** to the examination.

NOTES TO STUDENTS

- **EMERGENCY CLOSURE POLICY:** In an emergency situation, if buses are cancelled but the school is open, and/or the school is closed, then no exams will be written on that date and students will be notified on the local radio stations. Information relating to school closures may also be found on the HCDSB website at www.hcdsb.org. Cancelled exams due to school closures, will be written on Wednesday, June 26, 2024 (Conflict/Rescheduling Day). This means that if the buses are cancelled on a Thursday, June 20, 2024, the Thursday exams will be written on Wednesday, June 26, 2024. If we have multiple school closures, please refer to our school web site for alternative exam dates.
- **Exam Review Day: Thursday, June 27, 2024** from 8:15 a.m. – 12:00 p.m. and 1:00 p.m. – 2:15 p.m. (**Common staff lunch - 12:00 p.m. - 1:00 p.m.**). Buses will run at regularly scheduled times.
- **PD day: Friday, June 28, 2024.**

POLICY: STUDENTS MISSING EXAMINATIONS

- If a student is absent due to illness, the parents/guardians must phone the school by 8:00 a.m. on the day of the examination. A **medical certificate** may be required. **Examinations missed for any other reason not authorized by the school or not substantiated by a medical certificate may result in a mark of “0” assigned.**

POLICY: STUDENTS

- **DRESS CODE:** Students must be in full uniform for the examination period. Students who are not in uniform will be sent to the office to speak with their Vice Principal prior to the exam.
- **GRADE 12 STUDENTS** – Will be able to wear non uniform clothing to exams with the donation of 3 clean/washed uniform pieces.
- Students who are in the school but are not writing an examination **MUST** be in the Cafeteria or the Library. Students are not to be in the halls.
- Buses will arrive and depart at their regularly scheduled times.

EXAMINATION PROTOCOL

- Students are responsible for being at the examination at the proper date and time.
- **All exams will be written in the regular classroom location** (the classroom where the class has been in session throughout the semester – unless otherwise specified).
- Students who arrive late for exams must report to the Attendance Secretary before proceeding to the examination room.
- **No electronic devices are permitted in the examination area. Students found with electronic devices during the exam will be sent to the Vice-Principal and may receive a mark of zero.**
- No materials other than those required are to be brought into the examination room.
- Students are to come to the examination room completely prepared. Students will not be permitted to borrow/share pens, pencils, calculators, etc. during examination. Talking is not permitted in the examination area.
- Cheating is a serious offense. Students caught cheating will be sent to the Vice-Principal. Cheating may result in a mark of “0”.
- Students writing a 2-hour examination may leave after 1.5 hours. Students writing a 1.5 examination may leave after 1 hour.

****Students should begin to prepare for examinations NOW.
Develop a reasonable study schedule and follow it****