Bishop Reding Catholic Secondary School Council Meeting Minutes

<u>Date:</u> Tuesday, November, 20th, 2018 (6:35pm)

<u>Attendees:</u> Justine O'Grady (Principal), Wojtek Kubicki (Vice-Principal), Pat Grisoni (Chair), Olu Iluyomade (Treasurer) / SST Rep), Sabrina Mantel (Parish Rep), Patricia Fortun, Pooja Vasudev, Aparna Mukherjee (New Member), Jo-Ann Charles, Tracy Faulkner, Claudia Gaona, Eileen Foley-Covey and Janice Brown

Regrets: Tina Caravaggio (Secretary), Deepa Jose, Janet Rubio, Lorena Brunskill, Tamas Sandor (Teacher Rep), Lily Martalog, Donna Chisholm, Eleanor Rodrigues (Vice-Chair), Turfia Rashid (Community Rep/ ECL Rep), Uzma Ali (OAPCE Rep), Krystyna Schaper, Saima Ali , Marvin Duarte (Trustee Elect – Resigned from Council conflict of interest), Nicole Leece, Lubna El Dhuwaib-Hammad (Community Rep / ECL Rep), Lorenzo Campanelli (Chaplain/ Non-Teacher Rep), Teresa Castellarin (Vice-Principal), Norman Roberts (Vice-Principal), Amita Anand, Ambica Kaul and Catarin D'Mello and Ali Raza.

Item	Discussion	Action
Opening Prayer and Welcome	Pat welcomed everyone and extended a special welcome to Ashley and Josh from the Student Council and thanked them for joining Council Members.	Pat Introduced
	Stated Pooja will be taking minutes for this meeting on behalf of Tina who sent regrets	
	Then Pat asked those present to join her in prayer in the name of our Faith.	
	School Council Prayer -"God, the source of every good gift	All Council Members Prayed Together
Student Council Report	Bishop Reding Student Council Reps Josh and Ashley introduced themselves as the Co-Presidents. Their goal is to ensure all students have positive experiences being the representatives of all students.	Ashley and Josh
	The members of Student Council and members are planning a list of events/ activities throughout the year to enhance student experience and involvement.	

- Snowflake Winter Formal Dance for Grade 11's and 12's taking place on Thursday, November, 29th, 2018
- Meeting with students to discuss monies accumulated from Civvies in early December 2018 to decide what charities they should support both locally and internationally.
- Will be reviewing all applications for charitable Civvies Day
- They are the Student Body's voice for all students
- One of the effective methods of communication that they've been using is Instagram where they do daily posting.
- They make it exciting and inviting for all students by doing regular post on both Instagram as well as Twitter
- Vice- Principal Mr. Kubicki applauded both Josh and Ashley for Link on Screenshot idea and spoke of implementing those ideas to give them a broader spectrum of reaching out to students for communication.
- Full announcements on School Website "News and Announcements" can be taken as screenshots and posted on to the Student Council Instagram which has 1 -2k followers.
- Looking for ideas of encouragement for Students that would be inspirational before exams
- It is difficult to have new initiatives as the Council is already very busy. However, the focus will be on better communication and more accessibility available for student interactions.
- Given the large student body, it is a challenge to communicate effectively and ideas such as the student council Instagram account tagging were discussed.
- Both Josh and Ashley thanked the members of School Council for the opportunity in sharing what their group

	have done so	far to	inspire	the	students.
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Pat thanked them both and stated on behalf of council that we are inspired by their passion and also mentioned if in need that they'll have whatever support we can give/provide.

Principal's Report

School Construction Update

Justine O'Grady

- The School has been informed that the Province/ Ministry will not be releasing funding for the School Expansion. Need spaces desperately.
- Parents are encouraged to contact local Councillors, MPPs and MPs to lobby this issue. Making them aware funds are being held back and construction project for the Board. Ministry not releasing funds – not breaking ground.
- An email will be going out to parents shortly with details from the HCDSB.
- The construction remains the top priority for the school board but it is very unlikely that the construction will happen by next September 2019.
- Presently we have a total of 1880 Students and we anticipate an increase of 150 Students next year.
- We are maxed out on Portables. Finished based on Town of Milton By-Laws.
- Will not have space to house the New Students.
- Not having a bigger cafeteria space will also be a cause for concern.
- Increasing number of portables is not an option, as has been told previously to the school by the Town of Milton.
- Have to build classes to accommodate Students

A few options were discussed. Parents' inputs will be sought.

- Busing some kids to the South- Holy Trinity Oakville
- Partnership with Town of Milton to see if there's space such as nearby Library or Leisure Centre might be made available to Students (depending on courses that are amenable to be done offsite)
- Trying to decide which Grade or Program will be effected by this delay. If it should be based on Program than by Grade. Concern with busing.
- A Five (5) period day Utilizing space January
- Extending the day by ½ hour wherein every classroom gets used 5 times a day instead of 4.
- For the last option to take place, lunch timings may have to be changed to 10:10am – 11:15am (kids will have 75 minutes lunch). Maybe too long. Some kids will get lunch quite late.
- Better use of our buildings- explore with Jean Vanier

Janice made a comment indicating that Pat knows many of the counsellors. Pat mentioned before attending tonight's meeting that she was diligently been trying to get in contact with one of the counsellors with the hope that they can either assist or to point her in the right direction regarding the following, as she too have deep concerns on this issue. She said they've been playing telephone tag but assured Admins and Members that she will be in contact to discuss with Counsellors and more.

SGF - School Generated Funds Update

Three times a year, an update is provided by the Principal on the SGF.

Opening Balance: \$317,576.60Closing Balance: \$273,959.48

Closing balances under various categories: Administration \$ 5,631.59 **Athletics** \$28,128.55 Clubs and Activity fees \$19,900.97 Commissions \$33,469.50 **Departments** \$ 7,106.70 **Ext Charities** \$37,004.39 (\$13,089.27)- negative Field Trips/ Excursions **Fundraising** \$15,383.93 Meal Program \$10,688.83 Others (Year book, BBQ, etc.) \$85,771.03 **Parent Council** \$ 8,803.30 Special Events/Graduation Fees \$35,159.96 Total \$273,959.48

- Civvies Funds \$33,000 sitting in that account
- \$11,000 collected last summer in the Summer Sports camps was used for the Athletics Programs.

General Update

- Meal Program Students can get coupons for Fruit, Yogurt and Cheese which are always available.
- The School Sports Logo (Royals) has been revised/ redesigned and approved
- 400 Agendas were ordered for Students. Pat asked how this works and who receives the agendas. Was told it's a first come first served basis for 10-12 and all the Grade 9's receive one as a rule as they are new to the school.
- The Yearbook for last school year has been delayed and may not be available till December. Which means yearbooks would be issued to students in January 2019.
- Making time scheduling changes to yearbook distribution.
- The school will be moving towards finishing yearbook, ready to be publish and distributing this in June.

Vice- Principal's Report

www.WERBR website:

Wojtek Kubicki

- Recommends everyone in the Bishop Reding Community to visit the school website as all announcements are now being made part of the Rolling Slide Show (15 second intervals), News and Announcements on the www.werbr website once they have been reviewed by the office.
- Since announcements made in the school everyday were getting to be too long and difficult for Students to remember, full details are posted on the slideshow. Published daily.
- Now these slides will also be linked on screen shots as a regular post to the Student Council Instagram.
- Twitter and www.werbr sites
- Permission Forms
- Posting a video
- The Rolling Slide show has links to other websites. As a result, the daily announcements can be much briefer.
- Responding to a parent's concern regarding safety as this information is now going to be on a public website.
- Principal and Vice-Principal informed that the announcements are vetted/ reviewed daily by the office to ensure all information is appropriate.
- Overall, the school have permission and approval from parents that their children can be seen on school site, Teachers have access to the sites (only)
- Distributing the Civvies (Student School Council)
- Lots of participation from students
- Civies day Local, National and International.
- Haunted house was very successful. The collected funds will support future events.

- The School has now two (2) Commissionaires- Safety Security who are able to provide increased supervisionmore eyes.
- There is a security person who is available from before the school starts till 1 hour after it is over.
- The Three (3) Vice-Principals also provide supervision in this regard as well as the Lunch Time Supervisor.
- The school has also increased the number of First Aid providers from four (4) plus an additional two (2) – Six (6) in total.
- Standard First Aid They are trained in providing CPR, First Aid and assisting in Medical Emergencies.
- Health and Safety preparations for the winter by Portables. Safety for the Students.
- We will do our best in keeping pathways clear of Snow and Ice in the winter.
- Traffic poses a risk at arrival and dismissal times and an extra security personnel would be helpful.
- Revamping duties schedule. Problem solving. Promote
- Some activities like Student Leadership Initiatives, Bullying awareness are going very well.

Update on School Council Funds

Olu Iluyomade

- Open Balance total for combined accounts \$6,485.30
- Breakdown Trivia Night funds left on this account from last year \$803.89
- Used Uniform Sales September opening balance \$5,116.41.
- Issued a check for \$565.00 to Kate Jones & Assoc. Seminar for Mental Health & Wellness on Oct. 4th .This is a Pro-Grant event. Monies were being deducted from this

Treasurer's Report

	account upon awaiting Pro-Grant approval from Provincial Government. Council members understood upon receiving fund approval, these funds would be reimburse to the Used Uniform account. Session was cancelled due till further notice. There they'll be a reversal of these funds will be back on account. Error- Transferred correction complete account Used Uniform Sale \$2,340.00 Deduction HCDSB Pizza Used Uniform Sale for volunteers \$22.00 Cheque voided from Seminar (\$565.00) balance \$7,999.41 Calculated Total Amount of Funds on both accounts balance carrying forward and available \$8,803.30 Monies from Christmas Extravaganza has not been tallied yet as of present date. Those funds will be reported at next meeting in January 2019 Monies from this event will not be going on the School Council accounts. These funds raised will directly go into the "Community Cares Fund" to support Students struggling financially. Photocopying in the school is more expensive than outside, such as at staples (50 c as opposed to 35 c outside for colored photocopy). This will be addressed
Chair(s) Report	shortly by the school. Bishop Reding 2 nd Christmas Vendors Extravaganza"
Chan (5) Report	2018 Pat Grisoni
	 Regarding preparations for this event the following took place leading up to last Friday, November, 16th, 2018 Extravaganza Flyers / Invitations / Letters of instructions were designed/ prepared for past and present Vendors for

- participation via email.
- Followed up with personalized telephone calls
- Total of Vendors Past and New registered Thirty-Eight (38)
- The night of event had four Vendor (4) cancellations. Funds weren't collected due to the post office strike.
- Two more Vendors were not able to attend due to illness and emergency meeting. Plus another Vendor did attend but fell ill the evening of. Students were very attentive to this vendor and they sent such a moving letter commending us on how caring and nurturing the students were. These Vendors paid and were very generous in not requesting a refund.
- Emails Invitations were sent via email to the Family of Schools, St. Peter, Holy Rosary, OLV, St. Anthony
- Other Schools who posted Flyer on Website Queen of Heaven, Our Lady of Fatima and more.
- Holy Rosary Parish posted on website
- Posted on all Social Media, Facebook, Twitter, Instagram
- The majority of School Council Members posted on their Social Media pages as was reported to Pat.
- Community Businesses promoted event Lots of publicity took place
- Media outlets were contacted and informed. They attended event. Snap, Milton Villager
- Music was provided by Student Musicians from Bishop Reding
- Bishop Reding Student Photographers from the Photo Club participated. They setup a photo booth
- Eco Team had a booth too. No cost to students for a table. Just student participation and including students in event
- Pat was able to retrieve New Vendors from new Social Media sites and people who attended, enjoyed it a lot.

- While it was not as busy as the previous year, it was still a very good turnout. Receive positive feedback
- Pat did mention that night it was a very bad weather snow storm day/night of. Plus that night they were four (4) other Vendor Craft Shows that night which we found out the night off. So many factors for drop in attendance
- Pat stated that's something we should follow closely.
- Vendors who attended asked if we could consider a Saturday event or if we could start our Friday event a bit later. Maybe <u>consider starting</u> from 5pm. Pat said it's something to consider for next years planning.
- Vendors donated prizes. Raffle tickets were raised this year. Total dollars of sales on raffle items were lower this year.
- We had 60 Student volunteers this year. Five (5) large pizzas were donated by Super Deal Pizza, while the remainder were purchased.
- Samosas and Pop were sold that night to bring in extra funds. Those were purchased too.
- The musicians received great applause.
- Pat thanked all council members who helped leading up to this event and helped the night of.
- BR Photographers created Christmas ambience and everyone enjoyed
- Vendors and people who attended commended students on their politeness and inclusiveness were very impressive.
- Student volunteers enjoyed this experience and expressed that they would love to participate again next year.
- Pat said she will discuss this event and Funds made at the January 2019 meeting. Overall she was pleased with

feedback.

Catholic School Council Reviewing and Approving All Charitable Funding Request Applications for Clubs/Groups Received

15 requests have been received.

- 1) BR Best Buddies (\$500). This is for special ed students, especially for life skill students. Received \$500 last year and asking for \$1000
- 2) Black History Month (\$500). To be used for events, performance, food, guest speakers. \$1000 was received but not yet spent.
- 3) BR's lifeline/ Culture of Life (\$500). Asking for \$1000 \$4000 for March for life in Ottawa. Most of the funds will cover costs of the trip. They will also receive \$3000 from civies day activity, Hospice. Did not receive the monies last year
- 4) BR Players (\$1000). To be used for set, costumes, rights. \$3500 required for rights to the musical, "Grease". Last year, they had used all the funds from ticket sales (\$2500)
- 5) Business Club (\$250). To be used for transportation as they want to participate in DECA. Also will conduct "BR's got talent". Asking for \$500. All funds were used up last year.
- 6) Development and Peace (\$300). Religion Share Lent. \$1000; asking for \$300
- 7) BR ECO team (\$500). The team consists of 40 very dedicated kids who aim to raise eco awareness at the school. The school is already at gold level now and aiming for the platinum level. Asking \$500. Th team was commended at the Extravaganza.
- 8) Girls Night In (\$500). The event is designed to increase

All Council Members Present Agreed to Discuss and Approve through consensus

Pat will be preparing letters to send to groups

- confidence for girl students (Esp. Grade9). This includes a guest speaker(s) and activities that are supportive and inclusive. \$3500 requested. The event charges a nominal fee (\$15/ child) which got them around \$1000 last year.
- 9) English Language learners (\$250). Asking for \$500. This includes lunch / breakfast for new to Canada families.
- 10)Homework Help (\$350). This involves help provided to many students from IEP through homework assistance 4 days a week after school. A SERT is involved. Asking for \$500 towards supplies and snacks.
- 11)Legacy Grade 10 Leadership (\$250). All Grade 10 students are welcomed to participate and build their leadership skills. Asking for \$250.
- 12)Spectrum / Gay Straight Alliance (\$500). Main task is to provide support to LGBT students. Asking for \$2000.
- 13)SWAT School Wellness Team(\$500). Focus is on Mental wellness of both staff and students. Asking for \$1500.
- 14) VEXEDR Robotics Club (\$500) Asking for \$2000.
- 15) Visual Arts Club (\$500). Club makes murals in the school. Involved in crafts projects with seniors.

On a query about possibility for a "Boys Night In", the suggestion was welcomed.

Upcoming Trivia Update (Main Fundraising Event)

- Pat advised this is a very exciting event that includes all of the Milton Community as well as the Halton Catholic District School Board Community.
- Event is scheduled for Thursday, February 21, 2019.
- Pat stressed the importance of School Council Members participation and involvement, as this is our Main

Pat emailing to Competitors

	 Fundraising event raising funds for our students. Email with detail will come out shortly. Last year this was quite a successful event with good fund generated. This year we had 23 Team participants an increase verses 19 from last year. Pat is hoping that we can surpass our goal once again. It's such a wonderful event. Will discuss further in our January 2019 meeting. Annual School Council Christmas Potluck Feeder Schools (Holy Rosary, St. Peter, St. Anthony's and OLV Council Members) will be invited once again for this wonderful gathering. All Principals will be sent Google Doc invitation to be sent out to their council members. Scheduled for Tuesday, Dec 11th, 2019. A signup sheet will be emailed, indicating the food item that you will be bringing to avoid duplication and to give an idea of food preparation.
Teachers Report	School Update Report Nothing to report Tamas Sandor Tamas Sent Regrets
Community Rep	 Community Update Report Parents in the School Community expressed deep concern over the cancellation of the Bishop Reding construction. Justine discussed and addressed earlier in her report. Turfia expressed the Extravaganza was very well received and the response from parents was very good. Parents informed Turfia that they would love to see more of these types of events in the school. Truly enjoyed. Students are still Jaywalking and this is a serious concern

	 as one of the parents almost witnessed an accident in the area in front of the school. Police support is sought, as this is a safety issue. Admin has had many discussions with such Students. Sent out several notifications to parents in the community with the hope that they would speak with their children etc. It was suggested that a Crosswalk should be made between Drew and Main Street. Justine confirmed that she would follow up and inquire if the School would likely have to make a request to the Board and the Town, to avoid injury to our Students. 	Justine to contact the following regarding Crosswalk
OAPCE Rep	 Reporting on Upcoming Summit Email was sent to Council Members as per Uzma's request already this morning with invitation for OAPCE Annual Meeting (AGM summit). Catholic Education Matters! Renewing the Promise Saturday, November, 24th, 2018 Two great and engaging speakers. Pat encourages members that if they can to attend this summit. Uzma, Eleanor and Olu will be in attendance 	Pat reported on behalf of Uzma
Parish Rep	 Church Bulletin Update New Youth Choir (Robin Packer-Youth Director & Pat Grisoni Youth Mass Co-ordinator – Looking for additional Members Youth Choir at Holy Rosary Parish are looking for new Members from both the High School and Elementary level to join the Youth Choir under the direction of Mrs. Robin Packer and Mrs. Pat Grisoni. 	Sabrina to send email letter to Justine regarding the following

	 This Holy Rosary Parish Youth Choir sings at the 11:30 am Mass once, the last Sunday at every month. Choir practice is once to twice a month. For more information Mrs. Packer (Music Director) can be contacted at robinpacker17@gmail.com or Mrs. Grisoni (Youth Mass Co-Ordinator) at pgrisoni@cogeco.ca Some volunteering opportunities such as on the way to Bethlehem and adult volunteers for prison ministry were discussed St. Vincent du Paul's Update with Christmas Donations In the past the Christmas Angels would have various items written indicating if gifts are for a Boy, Girl, Woman, Man etc. with the age group. This year we are as a community are request to purchase Christmas Angels Gift Cards. Example Wal-Mart, Superstore etc. The dollar denomination would be written on the paper Christmas Angel. Deadline given for submission December, 2nd, 2018 	
New Business	 Staff Potluck Appreciation Breakfast Pat mention at the October meeting members were in agreement of having a Staff Potluck Appreciation Breakfast. It was also agreed that the Staff Potluck breakfast should be held on January 23rd, 2019. Just before the start of exams. It will be a buffet style breakfast set up in the Library. Should start by 7:45am. Therefore food should be here by 7:30 am and this event will include a total of 140 Staff Members which includes (122 staff + support staff). 	Pat to send out a letter in the New Year to the community asking if they would like to join council and participate

	If the weather does not co-operate that day, the plan can also be postponed, discuss and re-scheduled.	
Minutes Completed By	Pooja Vasudev (Sub-Secretary for Tina Caravaggio)	
Next Meeting:	Next meeting: (Christmas Potluck) Tuesday, December, 11 th , 2018 at 6:30pm	

Adjournment: 8:45 pm