

**Application for Direction of School Support**  
under section 16 of the Assessment Act

An application must be made to the Assessment Commissioner to include or revise school support on the assessment roll.

Instructions: See Page 2

Please enter or revise my school support designation on the assessment roll in accordance with the following information.

Roll Number						
NBHD	Country	Mun.	Map/Div.	Map/Sub.	Parcel	Prim/Sub.

Grey-shaded areas are for office use only. All other areas must be completed.

Municipality	Address of Property				Unit/Apt.	Residence Tel. No.
Mailing Address (if different from above)	Street No./P.O. Box	Street Name	City	Province	Country	Postal Code
						Email

Please answer ALL questions below:

For School Board Use Only	B. Occupancy Status		C. School Support (See Page 2)				
<b>A. Resident</b> (Please print) Must list <u>all</u> occupants, including ALL children.	1. Owner	This person lives:	Roman Catholic?	French-Language Education Rights?  (Section D., Page 2)	School Board Support  (If left blank, you will be considered an English-Public supporter.)		
	2. Tenant	1. at above address					
	3. Spouse	2. elsewhere on this property					
	4. Child, boarder, etc.	3. elsewhere in this municipality 4. in another municipality					
Last Name	First Name	1 <input type="checkbox"/>	1 <input type="checkbox"/>	yes <input type="checkbox"/>	yes <input type="checkbox"/>	English-Public <input type="checkbox"/>	
Male <input type="checkbox"/>	Date of Birth year month day	Canadian Citizen yes <input type="checkbox"/> no <input type="checkbox"/>	2 <input type="checkbox"/>	2 <input type="checkbox"/>	yes <input type="checkbox"/>	yes <input type="checkbox"/>	English-Separate <input type="checkbox"/>
Female <input type="checkbox"/>			3 <input type="checkbox"/>	3 <input type="checkbox"/>	no <input type="checkbox"/>	no <input type="checkbox"/>	French-Public <input type="checkbox"/>
			4 <input type="checkbox"/>	4 <input type="checkbox"/>			French-Separate <input type="checkbox"/>
			1 <input type="checkbox"/>	1 <input type="checkbox"/>	yes <input type="checkbox"/>	yes <input type="checkbox"/>	English-Public <input type="checkbox"/>
Male <input type="checkbox"/>	Date of Birth year month day	Canadian Citizen yes <input type="checkbox"/> no <input type="checkbox"/>	2 <input type="checkbox"/>	2 <input type="checkbox"/>	yes <input type="checkbox"/>	yes <input type="checkbox"/>	English-Separate <input type="checkbox"/>
Female <input type="checkbox"/>			3 <input type="checkbox"/>	3 <input type="checkbox"/>	no <input type="checkbox"/>	no <input type="checkbox"/>	French-Public <input type="checkbox"/>
			4 <input type="checkbox"/>	4 <input type="checkbox"/>			French-Separate <input type="checkbox"/>
			1 <input type="checkbox"/>	1 <input type="checkbox"/>	yes <input type="checkbox"/>	yes <input type="checkbox"/>	English-Public <input type="checkbox"/>
Male <input type="checkbox"/>	Date of Birth year month day	Canadian Citizen yes <input type="checkbox"/> no <input type="checkbox"/>	2 <input type="checkbox"/>	2 <input type="checkbox"/>	yes <input type="checkbox"/>	yes <input type="checkbox"/>	English-Separate <input type="checkbox"/>
Female <input type="checkbox"/>			3 <input type="checkbox"/>	3 <input type="checkbox"/>	no <input type="checkbox"/>	no <input type="checkbox"/>	French-Public <input type="checkbox"/>
			4 <input type="checkbox"/>	4 <input type="checkbox"/>			French-Separate <input type="checkbox"/>
			1 <input type="checkbox"/>	1 <input type="checkbox"/>	yes <input type="checkbox"/>	yes <input type="checkbox"/>	English-Public <input type="checkbox"/>
Male <input type="checkbox"/>	Date of Birth year month day	Canadian Citizen yes <input type="checkbox"/> no <input type="checkbox"/>	2 <input type="checkbox"/>	2 <input type="checkbox"/>	yes <input type="checkbox"/>	yes <input type="checkbox"/>	English-Separate <input type="checkbox"/>
Female <input type="checkbox"/>			3 <input type="checkbox"/>	3 <input type="checkbox"/>	no <input type="checkbox"/>	no <input type="checkbox"/>	French-Public <input type="checkbox"/>
			4 <input type="checkbox"/>	4 <input type="checkbox"/>			French-Separate <input type="checkbox"/>

School lease in effect? (C.) Indicate (✓) <input type="checkbox"/>	Indicate (✓) area occupied: Whole House <input type="checkbox"/> Base. Apt. <input type="checkbox"/> 1 <sup>st</sup> Floor <input type="checkbox"/> 2 <sup>nd</sup> Floor <input type="checkbox"/> 3 <sup>rd</sup> Floor <input type="checkbox"/>	Owner or tenant of this property since Date _____ year _____ month _____ day _____
Name of School Board / Agent <b>Halton Catholic District School Board</b> 802 Drury Lane, Burlington, ON L7R 2Y2		
Is hereby authorized to act as agent in matters of school support designation in respect to the above mentined property on behalf of the undersigned.		
Signature of Owner or Tenant Date _____ year _____ month _____ day _____	Signature of Owner or Tenant Date _____ year _____ month _____ day _____	
This Application is: <input type="checkbox"/> Approved or <input type="checkbox"/> Refused Reason for Refusal:	Signature of Assessment Commissioner	Date _____ year _____ month _____ day _____
Name of Catholic School in which Pupil(s) is / are being enrolled.	New enrollment <input type="checkbox"/> or Change of address <input type="checkbox"/>	

## INFORMATION ABOUT THE APPLICATION

The Application for Direction of School Support form enables any person to apply to have their school support included or revised on the assessment roll by sending the completed form to the Regional Assessment Commissioner. The collection of the information on the form is authorized under the Assessment Act and any personal information is confidential and protected under the Freedom of Information and Protection of Privacy Act.

The information will be used to direct your school taxes; to indicate whether you will be an elector for English-language or French-language school trustees, to prepare voters' list for municipal and school board election; and to help with municipal and school board planning. Note: Tenants have the right to direct school support taxes even though they may not pay taxes directly.

Included below are instructions to help you complete each section of the form. If you have any questions about the form or about school support, please contact the Planning Services department at the Halton Catholic District School Board at (905) 632-6314, ext. 165.

## INSTRUCTIONS ON HOW TO COMPLETE THE APPLICATION

### A. IDENTIFICATION

Every person in your household **must** be listed. Put the family name (last name) first, followed by given name(s), and make sure the gender, birth date and citizenship are shown for each person. Owners or tenants should be listed first, followed by spouses, all children and other occupants.

### B. OCCUPANTS STATUS

One box should be filled in for each person showing them as an owner or a tenant or a spouse or a child/boarder/other. As well, make sure that one box is filled in showing where each person lives, either (1) at the address of the property or (2) elsewhere on the property (e.g. another apartment) or (3) elsewhere in the municipality or (4) in another municipality.

### C. SCHOOL SUPPORT

One box should be filled showing whether or not each person is Roman Catholic and whether each person wishes to be a supporter/elector for the public or separate school board. Owners and tenants have the right to be supporters, which means they can direct their school taxes. Everyone who is eligible to vote can be an elector for school board trustees.

**Note:** Only Roman Catholics, which include Greek and Ukrainian Catholics, may be separate supporters/electors. Roman Catholics also have the option to be supporters/electors for either the separate or public school board. Anyone who is not Roman Catholic must be a public school supporter/elector.

**Note:** If one home owner is Roman Catholic, and the other home owner is not Roman Catholic, a Separate School Assessment Lease is required in order to have the property's school taxes directed to the separate school board. Please contact the Planning Services department at the Halton Catholic District School Board to obtain a Separate School Assessment Lease form.

### D. RIGHT TO ELECT FRENCH-LANGUAGE TRUSTEES

In communities where a school board operates both French and English schools, trustees will be elected to the school board to represent each language group.

One box should be filled in showing whether or not each person has the right to be a French-language elector and, if they do, whether they wish to vote for French-language trustees or English-language trustees. Only people who have French-language education rights can vote for French-language trustees.

You have French-language education rights and therefore, the right to elect French-language trustees, if: (a) your school board has them; (b) you are eligible to vote; and (c) you can answer "yes" to any one of the following questions: (1) *Is French is the language you first learned and still understand?* (2) *Did you receive your elementary school instruction in Canada in French? (This does not include French immersion or French as-a-second-language.)* (3) *Have any of your children received, or are they now receiving, elementary or secondary school instruction in Canada in French? (This does not include French immersion or French as-a-second-language.)*

If you have these rights, but do not choose to vote for French-language trustees, you will be shown as an elector for English-language trustees. If your board does not have French-language trustees, you will not lose your rights, but you will be shown as an elector for English-language trustees. If you do not have French-language education rights, you will be shown as an elector for English-language trustees.