



**CORPUS CHRISTI CATHOLIC SECONDARY SCHOOL**

***COMMUNITY INVOLVEMENT ACTIVITY***

Student \_\_\_\_\_

Name of Community Sponsor \_\_\_\_\_

Location/Address \_\_\_\_\_

Sponsor Phone number/e-mail \_\_\_\_\_

Confirmation Letter from Sponsor Attached Yes \_\_\_\_\_ No \_\_\_\_\_

Sponsor Signature \_\_\_\_\_

Completion Date \_\_\_\_\_ Total Hours \_\_\_\_\_

Student Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_

Principal Signature \_\_\_\_\_

(if proposed activity is not on the eligibility list)

School Official initials confirming hours have been recorded \_\_\_\_\_ Date \_\_\_\_\_

*Students are reminded to verify that proposed activities are eligible for Community Involvement hours as outlined in the Community Involvement Activities Information Manual.*

## ***Ineligible Activities***

The Ministry of Education has developed a list of activities that may **not** be chosen as community involvement activities and that are therefore **ineligible activities**. An ineligible activity is an activity that:

- Is a requirement of a class or course in which the student is enrolled (e.g. Co-operative Education, job shadowing, work experience).
- Takes place during school hours, except during the student's lunch break or spare periods.
- Would normally be performed for wages by a person in the workplace.
- Involves the administration of any type or form of medication or medical procedure to other persons.
- Involves the handling of substances classed as "designated substances" under the Occupational Health and Safety Act (e.g. asbestos, lead, dangerous chemicals, toxic materials, etc.)
- Requires the knowledge of a tradesperson whose trade is regulated by the provincial government.
- Involves banking or the handling of securities, or the handling of jewelry, works of art, antiques, or other valuables.
- Consists of duties normally performed in the home or personal recreational activities.
- Involves activities for a court-ordered program (e.g. community-service program for young offenders, probationary program).

## ***Additional Ineligible Activities***

The Halton Catholic District School Board and the Halton District School Board have determined that the following are also ineligible activities, in addition to those that the Ministry of Education has listed:

1. Any activity that provides direct financial benefit or gain to the students or to the student's immediate family.
2. Any association with an organization or an organizational activity that does not comply with the ethical standards, policies, procedures and regulations of the Ministry of Education, the HCDSB, or the HDSB.
3. Simple membership in a school or community club.
4. Part of a Community Service Day or Activity during regularly-scheduled class time (i.e. Terry Fox Walk).

## ***Specific Areas of Involvement may include:***

- ✓ Fundraising-includes canvassing, walk-a-thons, gift wrapping, gala events, bingo and sales for charity;
- ✓ Sports/Recreation-includes coaching, helping to organize winter carnivals, parades and summer fairs;
- ✓ Community Projects-includes participating in organized food drives, or support services for community groups;
- ✓ Environmental Projects-includes participating in community clean-ups, flower/tree planting, recycling;
- ✓ Volunteer Work with Seniors-includes assisting at seniors' residences
- ✓ Religious Activities-includes participation as a volunteer in programs for children, child-minding, Sunday School programs;
- ✓ Youth Programs-includes volunteer assistance with the operation of youth programs such as 4H, Scouts, Guides, drop-in centres, breakfast programs, March Break programs, Leaders-in-Training, summer camps;
- ✓ Office/Clerical Work-includes volunteer activity in reception, computer work, and mailings for individuals or groups providing charitable or general community benefit;
- ✓ Work with Animals-includes volunteer involvement with animal care, horseback riding programs, or volunteer assistance at a local zoo or petting farm;
- ✓ Arts and Culture-includes volunteer assistance at a gallery, performing arts production or programs, or in a community library program;
- ✓ Activities for Individuals-includes any volunteer activity that assists someone who requires assistance for shopping, tutoring, light snow removal, housekeeping, writing letters or transcribing, or involves hospital visitation, voluntary involvement with chronic care, or service as a volunteer reading buddy;

***For further information about Community Involvement Activities please see the Community Involvement Activities Information Manual or the Halton Catholic District School Board web-site at [www.hcdsb.org](http://www.hcdsb.org)***