**HANDOUT [A] - Find me a Job!**

Pretend that you are an employment recruiter. Your job is to help each of these three people find a job that is right for them. Use the **Occupations** toolon myBlueprint to find a job that is suited to each person’s interests and experience.

1. Select **Work** from the navigation menu on the left hand side of your screen, then click on **Occupations.**
2. Use the **Keyword Search** to start exploring jobs that are suited to each person’s interests and experience. You may also use the **Career Cluster**, **Education** requirements, and **Salary** filters to help you with your search.
3. When you are done typing your keyword and selecting your filter, click **Search**.
4. Click on the occupation title (name) to open the Occupation Profile page and learn more about the job.

\*\* Remember: You can use the **Smart Filters** to narrow down your search! \*\*

**PERSON 1**

I like to work with children.

I did not go to university but I did complete a college diploma.

The Career Cluster that interests me is *Education and Training*

I would like to make at least $30,000 per year

What job would you recommend for Person 1? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List two main duties associated with this job:

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Why would you suggest this job to Person 1?

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Are there any other jobs suited to Person 1? If so, include these here.

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**PERSON 2**

I love working with people! I am outgoing and talkative.

I completed High School but I did not attend college or university.

The Career Cluster that interests me is *Marketing, Sales and Service*

I would like to make around $40,000 per year

What job would you recommend for Person 2? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List two main duties associated with this job.

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Why would you suggest this job to Person 2?

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Are there any other jobs suited to Person 2? If so, include these here.

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**PERSON 3**

I prefer to work on my own. I like to investigate and gather information.

I completed a university degree.

The Career Cluster that interests me is *Law, Public Safety, Corrections and Security*

I would like to make at least $70,000 per year

What job would you recommend for Person 3? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List two main duties associated with this job:

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Why would you suggest this job to Person 3?

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Are there any other jobs suited to Person 3? If so, include these here.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**HANDOUT [B] - Find Your Own Job!**

Put a checkmark next to the Career Clusters that interest you.

* Agriculture, Food and Natural Resources
* Architecture and Construction
* Arts, Audio/Video Technology and Communications
* Business, Management and Administration
* Education and Training
* Finance
* Government and Public Administration
* Health Science
* Hospitality and Tourism
* Human Services
* Information Technology
* Law, Public Safety, Corrections and Security
* Manufacturing
* Marketing, Sales and Service
* Science, Technology, Engineering and Mathematics
* Transportation, Distribution and Logistics

Which Career Cluster sounds the most interesting to you?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Go to the **Occupations** toolon myBlueprint and filter your search results to this Career Cluster.

How many jobs are available within this Career Cluster? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are there any jobs that don’t require a college or university education? List these here.

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Are you surprised that these jobs don’t require you to attend college or university? Explain why.

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Which jobs require a college diploma but not a university degree? List some examples here.

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Choose one job from this Career Cluster that interests you and add this job to your electronic portfolio by selecting the **Add to Portfolio** button at the top of the occupation profile page.

Take the **Compatibility Survey** for this job. Select the **Do I Match?** Tab in the occupation profile page and scroll to the bottom of the window. Click **Start Survey** below the **Compatibility** box.

(Note: this requires you to have completed the initial Who Am I? surveys. If you have not done so yet, skip this question for now.

What is your **Compatibility Score** for this job? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List two main duties associated with this job.

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List two important skills associated with this job.

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What education or training does this job require?

* Secondary School
* On-the-job Training
* College/ Apprenticeship
* University

Why does this job interest you?

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Are there any other jobs that interest you? Do these jobs share any similarities?

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Circle the statement that you feel is true and explain your choice.

One person is only suited for one job One person may be suited for many jobs

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