



# Course Selection Steps for Students 2022/2023

Choosing, Reviewing, and Submitting your courses on myBlueprint

## Contact Us

[www.myBlueprint.ca](http://www.myBlueprint.ca)

[support@myBlueprint.ca](mailto:support@myBlueprint.ca)

1-888-901-5505

Existing users log into [www.myBlueprint.ca](http://www.myBlueprint.ca)

New users will create an account at  
[www.myBlueprint.ca/hcdsb](http://www.myBlueprint.ca/hcdsb)  
select your high school from a drop down menu  
then, follow the steps on the next slide.

## Enter your Provincial Education Number (OEN, ASN) and Date of Birth

**Note: This 9-digit number can be found on your report card**

Just need a bit more information  
Fill out the fields below

— — —

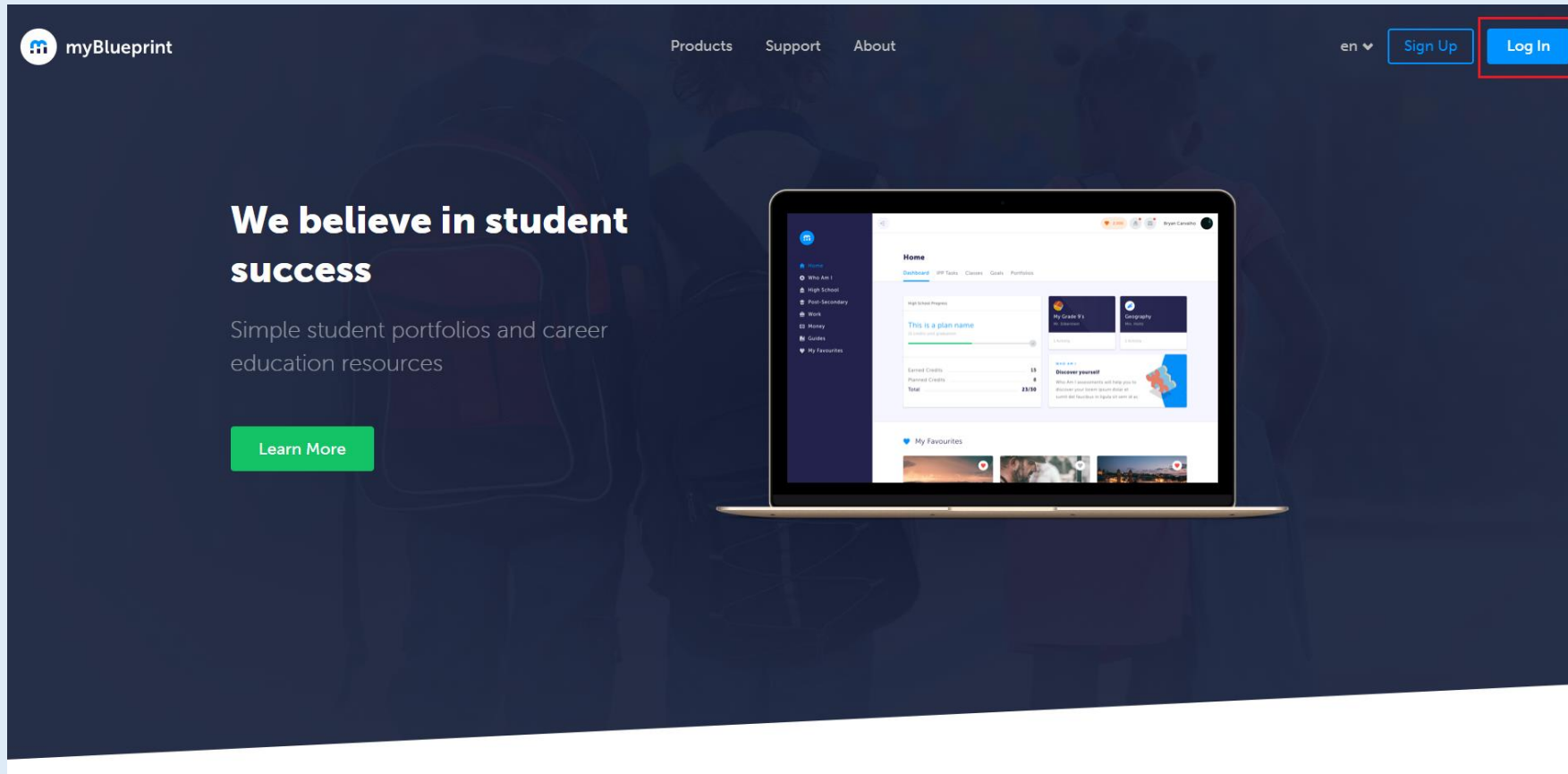
Ontario Education Number (OEN) i

Birthdate

Month  Day  Year

[Continue](#)

# STEP 1: Login to your myBlueprint account via The **Log In** button



The screenshot shows the myBlueprint website interface. In the top right corner, there are two buttons: "Sign Up" and "Log In". The "Log In" button is highlighted with a red rectangular border. The main content area features the text "We believe in student success" and "Simple student portfolios and career education resources", with a green "Learn More" button below. A laptop in the center displays a user dashboard with sections for "Home", "My Credits", and "Discover yourself".

myBlueprint

Products Support About en Sign Up **Log In**

## We believe in student success

Simple student portfolios and career education resources

[Learn More](#)

**Home**

Dashboard My Tasks Classes Goals Portfolios

High School Progress

This is a plan name  
Course and duration

My Grade 9's  
My History

Geography  
My Math

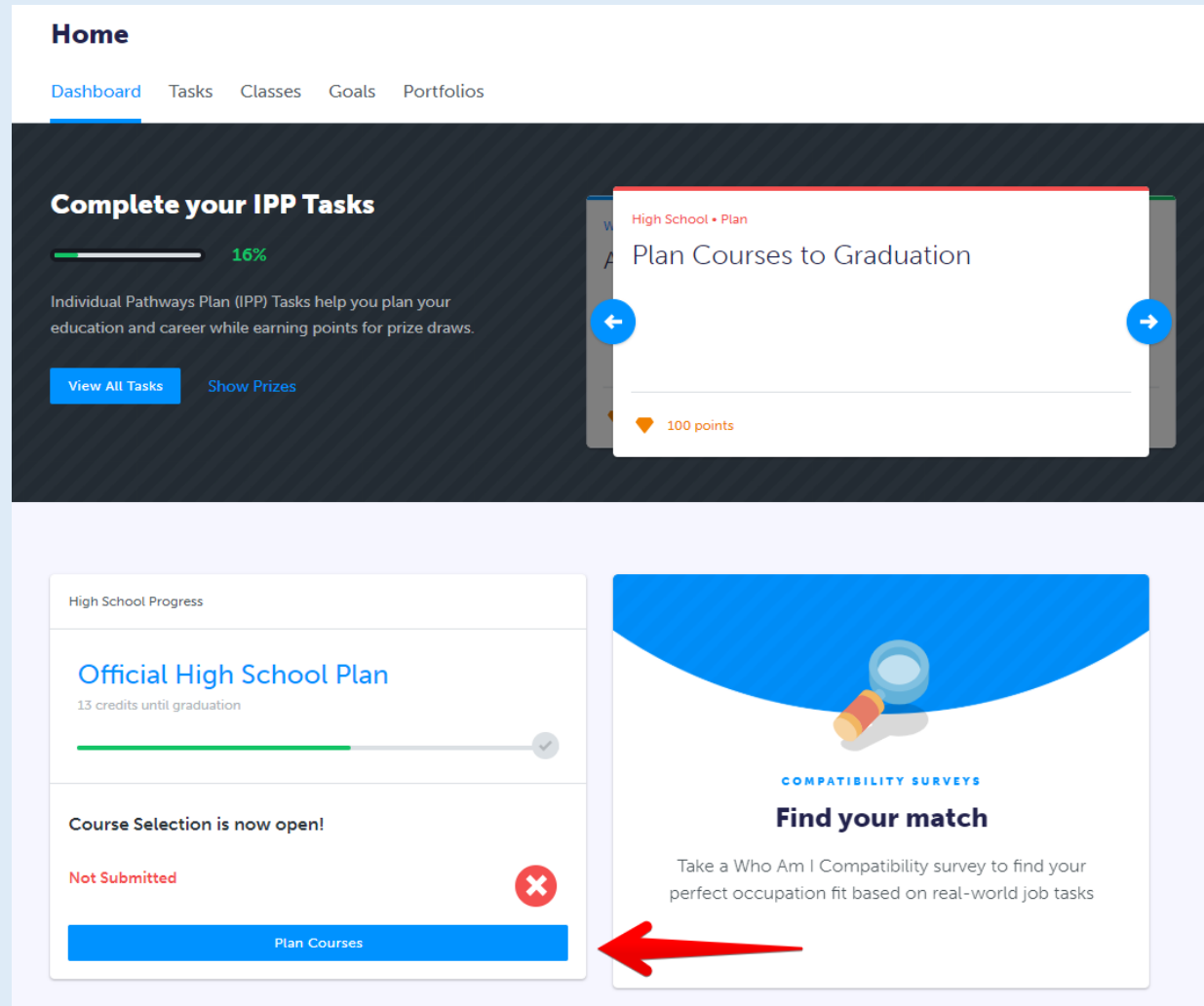
Completed Credits: 15  
Planned Credits: 4  
Total: 23/30

**Discover yourself**

Who are you?  
What are your interests and what do you like to do?  
Discover your hidden talents about all kinds of things and get an idea of your future!

My Favourites

## STEP 2: From the Dashboard, click on **Plan Courses**



The screenshot displays the myBlueprint dashboard interface. At the top, the 'Home' section includes a navigation menu with 'Dashboard', 'Tasks', 'Classes', 'Goals', and 'Portfolios'. Below this, a 'Complete your IPP Tasks' section shows a progress bar at 16% and a 'View All Tasks' button. A mobile device preview shows a 'High School • Plan' card with the title 'Plan Courses to Graduation' and '100 points'. The main content area features a 'High School Progress' card with an 'Official High School Plan' section (13 credits until graduation) and a 'Course Selection is now open!' notification with a 'Not Submitted' status and a 'Plan Courses' button. A red arrow points to this button. To the right, a 'COMPATIBILITY SURVEYS' section titled 'Find your match' encourages taking a survey to find a perfect occupation fit.

# STEP 3: Add courses to your High School Plan.

Click on **+ Course** to select from courses at your school.

## High School

[Course Selection Resources](#)

Plan Courses

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📌 Demo High School 2
[View Plans](#)

✖ Your courses are **Not Submitted**
[Not returning next year?](#)

1 **Step 1**  
Add Courses

2 **Step 2**  
Review Courses

3 **Step 3**  
Submit Courses

Review Course Selections

Grade 9 Next Year	Grade 10 Plan Ahead	Grade 11 Plan Ahead	Grade 12 Plan Ahead	
⊕ English	⊕ English	⊕ English	⊕ English	+
⊕ Mathematics	⊕ Mathematics	⊕ Mathematics	⊕ Course	
⊕ Science	⊕ Science	⊕ Course	⊕ Course	
⊕ Geography	⊕ History	⊕ Course	⊕ Course	
⊕ Course	⊕ Career Studies/Civics	⊕ Course	⊕ Course	
⊕ Course	⊕ Course	⊕ Course	⊕ Course	
⊕ Art	⊕ Course	⊕ Course	⊕ Course	

Graduation Indicator

0/30  
REQUIRED CREDITS

0  
Planned

0  
Earned

0  
Total

View Progress

Pathway Eligibility

Last Updated  
Oct. 22, 2020, 5:29 p.m.

[Refresh Eligibility](#)

Apprenticeship	1
College	0
University	0

# STEP 4: Click on **Review Course Selections** to review your chosen courses

Official High School Plan

✖ Your courses are **Not Submitted** Not returning next year?

1 Step 1 Add Courses  
 2 Step 2 Review Courses  
 3 Step 3 Submit Courses  
 Review Course Selections

Grade 9 Current Year	Grade 10 Next Year	Grade 11 Plan Ahead	Grade 12 Plan Ahead	
English ENG4U1 • 1 Credit	English	English	English	
Advanced Functions MHF4U1 • 1 Credit	Mathematics	Mathematics	Course	
Canadian and International L... CLN4U1 • 1 Credit	Science	Course	Course	
Personal and Fitness Activiti... PAF4O1 • 1 Credit	History	Course	Course	
Nutrition and Health HFA4U1 • 1 Credit	Course	Course	Course	
Recreation and Fitness Lead... PLF4M1 • 1 Credit	Course	Course	Course	
Communications Technolog... TGP4M1 • 1 Credit	Civics	Course	Course	
AV105 AV105 • 1 Credit • 55%	Careers	Course	Course	
BTT105 BTT105 • 1 Credit • 65%				
CGC1D5 CGC1D5 • 1 Credit • 56%				
Canadian History Since Worl... CHC2D1 • 1 Credit • 51%				
Civics and Citizenship CHV2O1 • 0.5 Credits • 78%				

# STEP 5: Click **Submit Course Selections** to submit courses to your school

### Review Courses

1 Review your course selections before submitting. Once submitted, you can no longer make changes in myBlueprint.

1 Step 1 Add Courses   2 Step 2 Review Courses   3 Step 3 Submit Courses   **Submit Course Selections**

1 Review Course Selections   2 Add Comments

✓ ENG2D1 English	<input type="text" value="Add comments you would like to include"/>
✓ MPM2D1 Principles of Mathematics	
✓ SNC2D1 Science	
✓ CHC2D1 Canadian History Since World War 1	
✓ AVI2O1 Visual Arts	
✓ COP1BS Coop sem 1 per B single credit	
✓ CIVCAR Civics and Careers	


Alternates

✓ BBI2O1 Introduction to Business
✓ FSF2D1 Core French

1 Step 1 Add Courses   2 Step 2 Review Courses   3 Step 3 Submit Courses   **Submit Course Selections**



# STEP 6: Optionally print your **Sign-Off Sheet**


**Course Selection Sign Off Sheet**
Page 1 of 2

STUDENT LAST14, FIRST14 (18+)	OEN 00001014	SCHOOL Demo High School 1
EMAIL DEMOEMAIL5@DEMO.COM	GRADE 9	

**Courses Selected (8)**

CODE	COURSE	TYPE	CREDIT	REQUIREMENT	ISSUES
ENG2D1	English	D	1	Eng	
MFM2P1	Foundations of Mathematics	P	1	Math	
SNC2D1	Science	D	1	Sci	
CHC2P1	Canadian History in the 20th century	P	1	His	
PPL2OM	Healthy Active Living Education	O	1	Grp2	
HIF2O1	Exploring Family Studies	O	1	Grp1	
CHV2O1	Civics and Citizenship	O	0.5	Civ	
GLC2O1	Career Studies	O	0.5	Car	
ICS2O1	Introduction to Computer Studies	O	1	Elec.	

**Alternate Courses Selected (2)**

TCJ2O1	Construction Technology	O	1		
ADA2O1	Drama	O	1		

**Ontario Secondary School Diploma Status**

	ENG	FRE	MATH	SCI	ART	PE	CIV	CAR	HIS	GEO	GRP1	GRP2	GRP3	COMP.	ELEC.	TOTAL
EARNED	0/4	0/1	0/3	0/2	0/1	0/1	0/5	0/5	0/1	0/1	0/1	0/1	0/1	0/18	0/12	0/30
ON TRACK*	2/4	1/1	2/3	2/2	0/1	1/1	.5/.5	.5/.5	1/1	1/1	1/1	1/1	1/1	14/18	2/12	16/30

\* On Track includes earned, current and next year courses. Students must also complete 40 hours of Community Involvement and the Ontario Secondary School Literacy Test to graduate. Please see your Counsellor for your current status regarding these requirements.

**Student Signature:** \_\_\_\_\_
 **Parent/Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

You are done!