



## **Course Selection Steps**

**Choosing, Reviewing, and Submitting your courses on myBlueprint**

Contact Us

[www.myBlueprint.ca](http://www.myBlueprint.ca)

[support@myBlueprint.ca](mailto:support@myBlueprint.ca)

1-888-901-5505

1. Existing users log into [www.myBlueprint.ca](http://www.myBlueprint.ca)
  2. Are you a new user?  
create an account at [www.myBlueprint.ca/hcdsb](http://www.myBlueprint.ca/hcdsb)
- select your high school from a drop-down menu
  - then, follow the steps on the next slide.

## Enter your Ontario Education Number (OEN) and Date of Birth

**Note: This 9-digit number can be found on your report card**

Just need a bit more information

Fill out the fields below



Ontario Education Number (OEN)



Birthdate

Month



Day

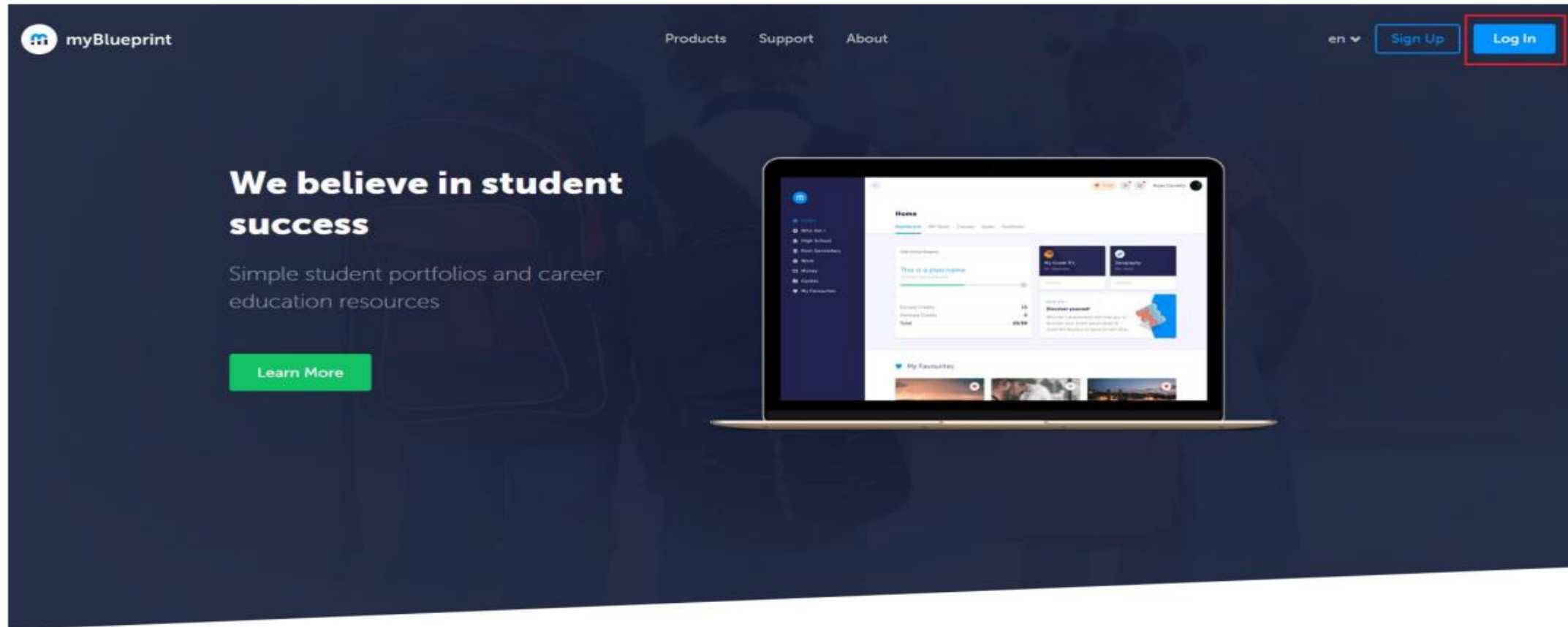


Year



Continue

# STEP 1: Login to your myBlueprint account by clicking the **Log In** button



## STEP 2: From the Dashboard, click on **Plan Courses**

**Home**

[Dashboard](#) [Tasks](#) [Classes](#) [Goals](#) [Portfolios](#)

### Complete your IPP Tasks

16%

Individual Pathways Plan (IPP) Tasks help you plan your education and career while earning points for prize draws.

[View All Tasks](#) [Show Prizes](#)

High School • Plan

### Plan Courses to Graduation

100 points

High School Progress

### Official High School Plan

13 credits until graduation

Course Selection is now open!

Not Submitted

[Plan Courses](#)

### Find your match

Take a Who Am I Compatibility survey to find your perfect occupation fit based on real-world job tasks

# STEP 3: Add courses to your High School Plan.

## Click on **+ Course** to select from courses at your school.

High School

Course Selection Resources

[Plan](#)
[Courses](#)

Demo High School 2

View Plans

×

Your courses are **Not Submitted**

Not returning next year?

1 Step 1  
Add Courses

2 Step 2  
Review Courses

3 Step 3  
Submit Courses

Review Course Selections

Grade 9 Next Year	Grade 10 Plan Ahead	Grade 11 Plan Ahead	Grade 12 Plan Ahead	
English	English	English	English	
Mathematics	Mathematics	Mathematics	Course	
Science	Science	Course	Course	
Geography	History	Course	Course	
Course	Career Studies/Civics	Course	Course	
Course	Course	Course	Course	

Graduation Indicator

0/30

REQUIRED CREDITS

0  
Planned

0  
Earned

0  
Total

View Progress

Pathway Eligibility

Last Updated

Oct. 22, 2020, 5:29 p.m.

Refresh Eligibility

Apprenticeship

College

1

0

# STEP 4: Click on **Review Course Selections** to review your chosen courses.

Official High School Plan

×

Your courses are **Not Submitted**

Not returning next year?

1

Step 1  
Add Courses

2

Step 2  
Review Courses

3

Step 3  
Submit Courses

Review Course Selections

Grade 9 Current Year	Grade 10 Next Year	Grade 11 Plan Ahead	Grade 12 Plan Ahead	+
English ENG4U1 • 1 Credit	English	English	English	
Advanced Functions MHF4U1 • 1 Credit	Mathematics	Mathematics	Course	
Canadian and International L... CLN4U1 • 1 Credit	Science	Course	Course	
Personal and Fitness Activiti... PAF4O1 • 1 Credit	History	Course	Course	
Nutrition and Health HFA4U1 • 1 Credit	Course	Course	Course	
Recreation and Fitness Lead... PLF4M1 • 1 Credit	Course	Course	Course	
Communications Technolog...				

# STEP 5: Click **Submit Course Selections** to submit courses to your school.

## Review Courses

**Review your course selections before submitting. Once submitted, you can no longer make changes in myBlueprint.**

**Step 1** Add Courses   **Step 2** Review Courses   **Step 3** Submit Courses   **Submit Course Selections**

**1 Review Course Selections**

✓	ENG2D1 English
✓	MPM2D1 Principles of Mathematics
✓	SNC2D1 Science
✓	CHC2D1 Canadian History Since World War 1
✓	AVI2O1 Visual Arts
✓	COP1BS Coop sem 1 per B single credit
✓	CIVCAR Civics and Careers

**2 Add Comments**

Add comments you would like to include

**Alternates**

✓	BBI2O1 Introduction to Business
✓	FSF2D1 Core French

**Step 1** Add Courses   **Step 2** Review Courses   **Step 3** Submit Courses   **Submit Course Selections**



## STEP 6: Click **Send Approval Email**

### Submission Details

 Email your parent/guardian so that they may confirm your selections

**1** Step 1  
Add Courses

**2** Step 2  
Review Courses

**3** Step 3  
Submit Courses

**Send Approval Email**



### Success

Your course selections have been submitted to your Counsellor for review. Please print the Sign-Off Sheet and return the signed copy to your school.

**Note:** Speak to your Counsellor to discuss any changes that you wish to make to your Course Selections

[Back to High School](#)

# STEP 7: Optionally print your **Sign-Off Sheet**



**Course Selection Sign Off Sheet**
Page 1 of 2

STUDENT LAST14, FIRST14 (18+)	OEN 00001014	SCHOOL Demo High School 1
EMAIL DEMOEMAIL55@DEMO.COM	GRADE 9	

## Courses Selected (8)

CODE	COURSE	TYPE	CREDIT	REQUIREMENT	ISSUES
ENG2D1	English	D	1	Eng	
MF2P1	Foundations of Mathematics	P	1	Math	
SNC2D1	Science	D	1	Sci	
CHC2P1	Canadian History in the 20th century	P	1	His	
PPL2OM	Healthy Active Living Education	O	1	Grp2	
HIF2O1	Exploring Family Studies	O	1	Grp1	
CHV2O1	Civics and Citizenship	O	0.5	Civ	
GLC2O1	Career Studies	O	0.5	Car	
ICS2O1	Introduction to Computer Studies	O	1	Elec.	

## Alternate Courses Selected (2)

TC32O1	Construction Technology	O	1		
ADA2O1	Drama	O	1		

## Ontario Secondary School Diploma Status

	ENG	FRE	MATH	SCI	ART	PE	CIV	CAR	HIS	GEO	GRP1	GRP2	GRP3	COMP	ELEC	TOTAL
EARNED	0/4	0/1	0/3	0/2	0/1	0/1	0/5	0/5	0/1	0/1	0/1	0/1	0/1	0/18	0/12	0/30
ON TRACK*	2/4	1/1	2/3	2/2	0/1	1/1	5/5	5/5	1/1	1/1	1/1	1/1	1/1	14/18	2/12	16/30


\* On Track includes earned, current and next year courses. Students must also complete 40 hours of Community Involvement and the Ontario Secondary School Literacy Test to graduate. Please see your Counsellor for your current status regarding these requirements.


Student Signature: \_\_\_\_\_ Parent/Guardian Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

## STEP 7: Print your Sign-Off Sheet

**Note: You can reprint this form at any time from the High School section of your account**

Official High School Plan

 Your courses are **Submitted** Oct. 22, 2020, 5:07 p.m. EDT

[Send Approval Email](#)


Grade 9 Current Year	Grade 10 Next Year	Grade 11 Plan Ahead	Grade 12 Plan Ahead	
English ENG1D1 • 1 Credit	English ENG2D1 • 1 Credit	+ English	+ English	+
Principles of Mathematics MPM1D1 • 1 Credit	Principles of Mathematics MPM2D1 • 1 Credit	+ Mathematics	+ Course	
Science SNC1D1 • 1 Credit	Science SNC2D1 • 1 Credit	+ Course	+ Course	
Issues in Canadian Geography CGC1D1 • 1 Credit	Canadian History Since Worl... CHC2D1 • 1 Credit	+ Course	+ Course	
Drama ADA1O1 • 1 Credit	Visual Arts AVI2O1 • 1 Credit	+ Course	+ Course	
Healthy Active Living Educati... PPL1OF • 1 Credit	Coop sem 1 per B single credit COP1BS • 2 Credits	+ Course	+ Course	
Core French FSF1D1 • 1 Credit		+ Course	+ Course	