



Corpus Christi  
 Catholic Secondary School  
 5150 Upper Middle Rd.  
 Burlington, ON L7L 0E5  
 (905) 331-5591  
[secondary.hcdsb.org/corpuschristi/](http://secondary.hcdsb.org/corpuschristi/)

Student: \_\_\_\_\_ # of School Days Absent: \_\_\_\_\_

Start Date of Absence: \_\_\_\_\_ Date of Return: \_\_\_\_\_

Reason for Absence: \_\_\_\_\_

Submitted to Vice Principal: \_\_\_\_\_ Date: \_\_\_\_\_

Comments by Vice Principal: \_\_\_\_\_

- Students are responsible for all missed work
- Some assessments and evaluations cannot be made up, such as group work, participation, labs, in class assignments
- Teachers are not expected to provide detailed homework assignments to students who are away for extended periods of time because of family-initiated absences, although a general overview may be provided. For absences due to extended illness, parents should contact the school administration to discuss available options

	Course	Teacher's Name & Signature	Teacher's Comments	Potential Academic Impact
1				
2				
3				
4				

Parent/ Guardian Signature: \_\_\_\_\_ Date Submitted to VP: \_\_\_\_\_

**I accept the responsibility for my child's extended absence.**

Returned to VP Signature: \_\_\_\_\_ Date Received: \_\_\_\_\_