

RE: Grad Photo Days – June 16 & June 17

Dear Parents and Guardians and Graduating Students:

As a follow-up to our last update, graduating students will have an opportunity to have their graduation photos taken this year by school staff. These brief and informal photo sessions will take place safely outdoors on June 16 and June 17 at the school. These photos will be used for our 2020-2021 Yearbook as well as for the Virtual Commencement Ceremony (scheduled for Monday June 28th at 7:00 pm).

Grade 12 graduating students are invited to have their photo taken **at a scheduled time according to their homeroom (Period 3) class** – please see attached the Grad Photo Schedule.

So as to maintain current public health and physical distancing guidelines and to prevent students from congregating, students are asked not to carpool. We are required to limit the number of students at the school at one time. Therefore, it is imperative that **students attend according to their scheduled date and time**. Unfortunately, given our tight timelines, we are not able to reschedule missed appointments.

Upon arrival to the school parking lot, students will be directed by staff members to drive through a pre-marked path where they will arrive to the photo site at the back of the school building.

Students will be directed to park and safely exit their vehicle, masked and fully attired in their Graduation regalia (cap, gown and v-stole). Students will safely have a photo taken under a covered area by a staff member. Once the photo has been taken, the student will return to their vehicle and exit the school parking lot.

As **current public health and safety protocols must be followed while on school property**, we remind students that they **MUST**:

- Be attired in the full Graduation Regalia;
- Arrive no more than five minutes prior to their scheduled photo time;
- Follow the direction of staff as they enter the parking lot as to where they may park their vehicle;
- Maintain physical distancing (2 metres) from others at all times;

- Remain masked until they are asked to remove it by the staff photographer for their photo.

Please note: It is recommended that **male students wear a collared shirt under their grad gown**, and **female students wear a wide-collared shirt** so their shirt does not show at the neck of the gown.

Students who do not have a period three class (and have a spare during that period) are asked to submit their name in the following link to secure an appointment for their photo: [Period 3 Spare Appointment Request Form](#). An email will be sent to those students with a period 3 spare (and who completed the form) on **Monday June 14 with a date and time of their photo appointment.**

Students who did not purchase a graduation regalia package may still do so on School Cash Online (Keepsake Commencement Package - \$40). These packages will be available for pickup at the time of the photo appointments.

On a final note, students will also have an opportunity on June 16 or 17 to **return textbooks and other materials**, as well as drop-off **gently used, CLEAN uniform items** . Signage will be posted designating the drop off areas for these items.

We look forward to this opportunity for our graduating students!

Sincerely,

The CtK Grad Committee