

The SHSM in **Business** requires students to complete:

- six (6) sector-recognized certifications and/or training courses,
- of these six (6), four (4) are in areas that are compulsory,
- the remaining two (2) are to be chosen from the list in the following chart.

These requirements are summarized in the chart below.

**BUSINESS: Sector-Recognized Certifications and Training**

Four (4) compulsory			
Cardiopulmonary Resuscitation (CPR) Level C – includes automated external defibrillation (AED)	customer service	Standard First Aid	Workplace Hazardous Materials Information System (WHMIS) – generic (i.e., not site-specific) instruction
Two (2) electives from the list below			
business etiquette	cash handling and register training	counterfeit detection	
effective networking	equity and inclusion	ergonomics	
ethical considerations	fraud prevention	health and safety – basic	
leadership skills	negotiation training	personality inventory	
public speaking	retail representative	software	
specialized business program/ competition (e.g., regional or provincial level DECA, Junior Achievement Company Program, Stock Market Competition, Make Your Pitch, Summer Company Program)	successful exhibiting		