



Holy Trinity C.S.S. Catholic School Council

Meeting Minutes

Tuesday November 2, 2021

1. **Welcome** Teresa Castellarin
2. **Opening Prayer/Honouring the Land/Chaplain Updates** Lorenzo Campanelli
 - opening school liturgy (virtual)
 - junior retreat program (in-person) - gr. 9 and gr. 10 Religion classes
 - staff faith day (in-person)
 - chapel tours (in-person) - gr. 10 Religion classes
 - senior retreat program (in-person) - gr. 12 Religion classes
 - Remembrance Day ceremony (virtual)
 - Advent liturgy (virtual)
 - HTD&P (in-person and virtual) - social justice club aligned with Development and Peace
 - Christmas initiatives: toonie drive for Society of St. Vincent de Paul (St. Michael Parish) and collection of donated items for The Women's Centre of Halton, Kerr St. Mission, Good Shepherd Centers, The Scott Mission, Canadian Food for Children and Shifra Home
 - Titans for Life (in-person and virtual) - culture of life club aligned with Halton Alive and Campaign Life Coalition Youth
 - Christmas initiatives: Snowflakes for Seniors and Christmas Card Design Competition for residents and staff of Long-term Care Homes
 - Thrive (in-person) - bereavement group
 - wish list: stained glass windows in the chapel

Providing opportunities for our students to experience their faith.

<https://www.youtube.com/watch?v=e1EVhelK6BQ>

3. **Review & Approval of October minutes** Teresa Castellarin

Approved by Joe Morgante and seconded by Marguerite Murad. The minutes will be posted on our website.

Kelly Field is the OAPCE representative

Thank you to all of you who took on a role on our council this year.

4. Review of Positions:

Teresa Castellarin

- a. Chair: Joe Morgante
- b. Ontario Association of Parents in Catholic Education (OAPCE): Kelly Field
- c. Parish Rep: Tony Pavelic
- d. Treasurer: Marguerite Murad (Pippa Lloyd HT Finance Secretary)
- e. Secretary: Cindy Cannata (HT Principal's Secretary)
- f. Fundraising Rep: Dali Varma
- g. Used Uniform Sales: Felicia Aurelis
- h. Community rep: Erin Bell

5. School Council Updates:

Joe Morgante

- a. Council of Chairs Meeting is tomorrow night and Joe will be attending, taking notes.
- b. CPIC Update: Next Meeting Nov. 15th (livestreamed) – Joe will be attending.

Parent School Council by-laws – Joe will be looking at what other schools have as by-laws and would like to table this for our January meeting. There are provincial and HCDSB guidelines to follow. As a Parent Council we can decide if we would like to move forward with by-laws, it is not a requirement.

- c. PRO-GRANT: no update currently
- d. OAPCE Update
- e. Parent Engagement – Ideas

With regards to fundraising, please offer ideas for initiatives, where would these funds go? For example: Internal Grad awards, guest speakers, school initiatives, school groups like Robotics, application for school clubs who need support.

Traditionally Parent Council runs the used uniform sale to generate funds. This year we raised \$2,500.

When the school raises money for civvies days, we donate this money to outside charities and the students have a say in this. Previously we have raised money for cancer.

Teachers donate to HT cares for dress down Fridays and this money is donated to students in our school in financial need.

The phys ed department is raising money selling toques.

Fundraising has been successful when it is clear where the funds will be going.

SGF – School Generated Funds document has been posted on the website.

- f. Fundraising – Ideas

Dali is the fundraising representative. She will meet with Teresa and bring their ideas to the January meeting. Suggestion to run another uniform sale in January. Felicia is also involved with this.

Parent Engagement – this is something that we started last year. We would like to continue with this and make it a focus this year for our school council. This helps their children integrate, parent support knowing what is going on in the school assists students to do better in school. There is a noticeable shift from going from elementary to secondary.

Parent that will take the lead on Parent Engagement – Jenn Poirier. Joe, Janice, Dali, Laura B. & Cathy volunteered to be on this committee.

- Suggestion about a newsletter to be sent to parents monthly.
- Send to parent the November/December events listing

Graduation information is on a classroom page D2L, it houses a lot of information. Teresa will gather some of the key websites and links to send to Parents via School Messenger.

Utilizing the Instagram page is a great way of being informed what is going on in the school. Our Administrative Team is finding that Instagram is being used by students and Twitter is being used by parents. We will include both on “**how to access information**”.

g. Parish Update (Tony)

- Holy Trinity Croatian Parish – we are still in a restricted capacity. We are in the midst of our one heart one campaign.
- MMOG (Mary Mother of God parish) – there are 4 upcoming events and details are on the website & Facebook
- Youth lead family mass Sunday Nov. 7
- All are welcome to join in a daily book club Nov. 5 for 33 days book club
- First All Souls Rosary Walk on Sunday Nov. 21 at 2pm, Glen Oaks Cemetery
- Two evenings of prayer and renewal on Mon. Nov. 22 and Tues. Nov. 23, parish mission guest speaker will be Patrick Sullivan of EVNGO – reserve tickets on the parish website.

Erin Bell will be the MMOG parish representative.

We will ask our Chaplain to reach out to our representatives.

6. Vice-Principal's Insights

Lisa Vasile

We have established some great routines after with students returning to school, attendance and truancy issues. The students are doing well. Lockers were distributed and now backpacks, and coats should be in their locker. The uniform is looking fantastic and students are happy to be in uniform.

COVID protocols have been established. Students are wearing their masks, congregating is an on-going issue that the Administrators are dealing with.

We can now have 4 students per table in the cafeteria which opened yesterday.

With the colder weather and rain more students are in the building. We are enforcing social distancing.

Sports and clubs are up and running.

Tomorrow is TYKTWD – normally we would not have any grade 9 students in the building – grade 9 's during period 2 have tasks to complete. Some students went to work with their parents.

EQAO - both numeracy and literacy. Numeracy will run every quad – writing on Friday this Quad. Literacy in the spring.

Midterm marks (Marks to Date) were listed on power school. The parent portal in Power School is not up and running yet. Hopefully Nov. 18 this will be working when final marks are posted.

Power School is a new program, we are figuring out solutions to issues. Our IT department at the board is working extremely hard.

7. Teacher Update

Paul Cushing

We are excited to have the students back, wearing a mask, getting back to normal, staff feel they are teaching again.

Culminating will be happening next week

Next Thursday is the turnaround day. Quad 2 starts Friday.

Clubs are taking place with Teacher involvement.

8. Student Update

Andrew Palucci/Claire Gamble

Both students are leaders at Holy Trinity and are on student council – Claire is the public relations rep. Andrew is the grade 12 co-president with the grade 11.

They are also members of SHIELD, are great leaders, both involved with Relay for Life in the spring, and are examples of working with youth that is a great calling.

Andrew: update of what student council is doing. Mid October we had our elections, we boost moral in the school, Claire and Andrew are focusing on what activities are going on in the school, purchased and planted 250 tulips in memory of indigenous children.

Claire – Halloween update from last Thursday. The main event was a photo booth, invited students to come during their lunch period, followed all health protocols, students were in costume, we hosted 4 different contests on INSTAGRAM – candies in the jar, pumpkin search, pumpkin carving contest and uniform contest – results will be posted shortly. Thank you to staff for your support and your students support.

- A planning meeting is scheduled for tomorrow. November 10 is the end of Quad 1 and we are planning on distributing coloring pages to students.
- Nov. 20 to 26 is Canadian History week – task is to find people that we don't know about yet that can give us an insight into Canadian History.
- Planning for Christmas. Would like to start up the Titans Bunch – a morning show once a week.
- Postcards for Peace – thru Veterans Affairs –sending postcards to veterans
- Nov. 25 SAC is having a spirit day.
- Jr. girls field hockey were in the finals today.
- Jr. and Sr. boys' volleyball have made the quarter finals
- Initiatives starting: Baking club, leadership group for students who identify as female. Teresa met with SHIELD members today about upcoming events.

9. Principal's Talk

Teresa Castellarin

a. SGF Report (Quarterly)

The November report has been posted on our website. The Annual SGF plan is forwarded to our Superintendent. We deal with 2 main sources of funds, board funds for student resources like textbooks and SGF which is money generated within the HT community and goes to support initiatives in

the school and to support HT families. There is a responsibility and accountability regarding these funds. With the disruption in the last year and a half the spending of these funds has been halted. You will see the opening balance.

SGF reports are posted on our website 3 times per year under OTHER – SCHOOL GENERATED FUNDS.

- Administration – HST rebate
- Athletics – team fees
- Student Activity Fee – significant drop in this amount this year. We purchased 8 benches for the Atrium and fund items that will benefit the students like grad awards and the grad blankets for our Grade 12 students.
- Commissions – this comes from the cafeteria – the last year and a half the cafeteria has been closed. It is open now, not at full capacity
- Department – AP, school plays, field trips
- External Charities –
- Fundraising – HT Cares. The money that staff raises goes towards supporting students in the school
- Halton Food for Thought – (Lisa Vasile and Annie EA). They send HT money to provide gift cards and snacks to students and their families.
- Parent School Council raise \$2,500 at the used uniform sale.
- Student Activity Fees - \$30,000 – 10,000 has already been put towards the yearbook
- School enhancements – in the Religion department we are looking at putting up a mural reinforcing equity, dignity & respect. The cross that was put up in the Atrium a few years ago.

b. Evening w/ Bishop Crosby

i. Nov. 17

ii. Reception @ 6:30pm – virtual – we are buying a 25-ticket package. Teresa will send an e-mail out to you to join us.

iii. www.hccef.org (details to follow)

c. Cross Panel Update

10.

i. Met with FOS (Family of Schools) Administration and gr. 8 teachers. They are putting in place plans for the grade 8 students transition to high school. This will be a virtual event – Ms. Keats put together a website for these students that is a walk thru about courses, and lessons for de-streamed classroom, explores electives, extracurricular events pictures and videos, SHSM information

ii. Plans include: Mini-High School Day, Leadership Class, Spring Event.

Mr. Pillai is hoping to go into grade 8 classes. A spring event is being planned for a grade 8 outdoor soccer game.

b. Virtual Academic Awards – Nov. 24th. E-mails and information will be sent to parents.

c. University Fair last week. Grade 12 classes were given a time slot to visit the university displays in the Atrium

d. Picture Day! Re-take day is November 30. Grad photos in April

e. Athletics & Extra-Curricular Update – Spectators

We can have spectators at our outdoor events. We will be sending an e-mail out regarding indoor spectators as now we are allowed 2 spectators per student to start, protocols in place, proof of double vaccination, masks.

Arts – Mr. Stanlake is looking at starting a choir.

Drama - Ms. Smith is looking at options for a main stage late winter early spring with preparations to potentially begin Quad 2.

Clubs currently running - book club, baking club, students identifying as female club. Ms. Dief has organized 2 fashion shows.

Culture of Life – is running again

11. New Business

November and December events. Ms. Castellarin will send this out to parents also a document on how to access information for Holy Trinity.

12. Next Meeting Date & Adjournment

a. January 4, 2022