



Holy Trinity CSS
Catholic School Council Minutes
Oct. 3, 2023 @ 6:30pm

1. Welcome Teresa Castellarin
 - a. Introductions of Administration – each gave a small talk on their backgrounds.
 - b. Talked briefly about philosophy & approach.

2. Opening Prayer Teresa Castellarin

3. Honouring the Land School Council Co-Presidents

4. School Council duties: Teresa Castellarin
 - a. Review of Catholic School Council Role & Code of Ethics
 - i. Reviewed roles and responsibilities of principal, teacher, co-chairs and parents on council.
 - ii. Teresa reviewed the role of the Council as a whole – that is an advisory group whose mandate is to help inform decisions made by the Principal. Dialogue is key amongst all present at Catholic School Council meetings. Teresa stressed the importance of supporting the school’s mission in the community. Executive members signed commitment to Ethics.
 - b. Selection of Executive Members is as follows:
 - i. Co-chairs: **Emilia Di Simone and Marguerite Murad**
 - ii. Fundraiser:
 1. **Dali Varma**
 2. **Liz Polak**
 - iii. Treasurer – **Cameron Smith**
 - iv. Secretary – **Marcia Luong**
 - v. OAPCE Rep (Ont. Ass. of Parents in Catholic Education)
 1. **Shafaq Haider**
 - vi. Parish Reps
 1. **Mary Mother – Marion Bastiampillai**
 2. **St. Michael – Aloka Fernandes**
 3. St. Joseph –
 4. **Holy Trinity – Tony Pavelic**
 - vii. Community Rep – Erin Bell

5. Vice-Principal’s Introduction & Insights Wojtek Kubicki & Jennifer Peer
 - a. Talked about focus on Attendance, Uniforms and Communication via various applications including TVs throughout the school, syner-mails, school’s website, school calendar, and My School Day app. Wojtek gave a brief interactive presentation on My School Day which illustrated its benefits and all the information housed (school calendar, announcements, Social Media feeds, etc.).

6. Principal’s Talk Teresa Castellarin
 - a. Teresa took interested members on a tour of the school – to illustrate what has been implemented with SGF to enhance the school and students’ experiences.
 - b. Established Meeting Dates:
 - i. Tues. Nov. 7
 - ii. Tues. Dec. 5 (social?)
 - iii. Tues. Feb. 6
 - iv. Tues. Apr. 2
 - v. Tues. May 7
 - vi. Tues. June 4 (social?)
 - c. HCDSB Council of Chair Meeting dates:
 - i. Wed. Oct. 25 @ St. Andrew’s
 - ii. Wed. Feb. 21 @ virtual
 - iii. Wed. May 22 @ St. Scholastica



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- d. Administrivia Updates:
 - i. Building Relationships - Teresa reiterated the Administration’s commitment to building relationships with students to foster a sense of belonging and commitment to success.
 - ii. Lunch Supervisor – needed! Teresa asked members/parents to promote.
 - iii. Assessment & Evaluation Procedure Update – postponed to November meeting.
 - iv. Teresa reviewed key dates in October.
 - 1. Gr. 8 Information + Parent Engagement Night on Oct. 12th. Teresa gave an overview of the evening – we begin with an information presentation to gr. 8 parents. Then all are welcome to participate in the Open House which has the departments set-up in the gym and extra-curricular groups in the Atrium.
 - vii. Teresa gave a brief graduation update on graduation: date, location (HT) & time (3:30pm).
- 7. Financial Update
 - a. Teresa reviewed the Student Activity Fee + School Council Balance. Presently the Council has 6,627.88 in their accounts from the 2 used uniform sales in July and September.
- 8. Questions/Comments emailed: castellarint@hcdsb.org
- 9. Next Meeting Date & Adjournment: Tuesday, November 7th

October 2023 Important Dates:

October 2023	
Monday October 2	Practice Fire Drill
Tuesday October 3	Golf Team @ Tournament Staff Meeting 2:35 pm
Wednesday October 4	PINK SHIRT DAY (for cancer awareness) Sr. Football game vs Assumption 11:45 am @ HT,
Thursday October 5	Grade 9 Retreat AP exam writers meeting 1:30 pm
Friday October 6	PA Day Faith Day for all staff
Monday October 9	Thanksgiving
Tuesday October 10	Titans Table Meeting 2:30 pm
Wednesday October 11	College Fair in the Atrium 12:30 – 2:30 pm
Thursday October 12	Evacuation drill Grade 8 Information Night 6:30 pm
Friday October 13	Jr. Boys at Volleyball tournament
Monday October 16	Progress reports distributed electronically
Tuesday October 17	University Fair during period 1,2,3 in the Atrium Department Head Meeting 2:35 pm
Wednesday October 18	Picture Re-Take Day
Thursday October 19	HSP3U Class trip AP (Advanced Placement) Information Night 6:30 pm
Friday October 20	Senior boys’ volleyball tournament @ Frank Hayden SS
Thursday October 26	Civvies Day Parent/Teacher Interviews 6:00 – 8:30 pm