



**Holy Trinity CSS**  
**Catholic School Council Minutes – TEAMS meeting**  
**Feb. 11<sup>th</sup>, 2025 @6:30pm**

1. Welcome Marguerite Murad & Emilia De Simone
  - a. Welcomed everyone
  - b. Approve minutes and agenda - Meeting minutes approved by 2 executive council members
2. Honouring the Land Video
3. Opening Prayer Teresa Castellarin
  - Prayer shared had positive feedback (Teresa should repeat this one)
4. School Updates Teresa Castellarin
  - Teresa mentioned there will be fewer updates since we met about 3 weeks ago:
    - a. Great start to Sem. 2
      - i. Students have received their final grades from Semester 1
    - b. Lates and Unexplained Absences/Parking Lot
      - i. There is a spike in late arrivals, and this usually happens as students are getting back into the normal school routine after some time off.
      - ii. Support is needed from parents to ensure that students are on time and understand that it is important to be in class on time.
      - iii. For unexplained absences, (e.g., student goes to library to study instead of going to class), parents are advised not to sign out their child and let the school address the absence
    - c. OSSLT – Prep
      - i. Preparation sessions will be organized to help students prepare for the Spring literacy test
    - d. SAP
      - i. HT continues to help students build study skills to help them achieve better learning outcomes
    - e. Review of Events
      - i. There are a number of events in February (refer to calendar below) that include the guest speaker, Paul Davis, football events, upcoming Civvies Day, etc.
5. Co-chairs Marguerite Murad & Emilia De Simone
  - a. Updates
    - i. African Cooking Event
      - i. Two of the HT VPs attended, Emilia and Noelle attended; event went well
      - ii. Since this event has been run twice already and was like last year, we may want to do something different
      - iii. Teresa mentioned that the Council could consider have other cultural events like Asian, Middle Eastern, etc. and can run these more often, ex. 3x a year
      - iv. There was a question on what credentials are needed for an external vendor to participate in an event and Teresa clarified that this should be someone that is running a business. We discussed other options like paint night (e.g., one of the parent contacts has paint night business) and pottery was also an option since HT school does have a kiln; however, materials would be extra and may not be covered by HT for the event.



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- ii. Afro-Caribbean Marketplace – Cameron could not attend tonight as he is having a planning meeting at 8 pm. Short update provided to Marguerite: 18 vendors have confirmed attendance and there will also be a singer and musician at the event
- b. Financial Update (Cameron Smith)
  - i. No change – Cameron is absent tonight, though provided update that he made the Purdy's deposit
- c. Fundraising Update (Jacqueline & Liz)
  - i. Updates – a review of the fundraising options, Purdy's and DFS (see January 14<sup>th</sup> meeting minutes for details) was discussed and a vote was taken with the nine Council members that were present: Purdy's won (6 votes), so will proceed with this fundraiser for Easter
- d. Parish Updates:
  - i. Tony – HT Parish is hosting Confirmation for students soon
  - ii. Marion – MMOG Parish is starting Lenten celebrations next Monday and will have some festivals going on: pizza days, festival on April 18, at 1 pm (registration opens March 1), Fish fry on Good Friday, Jubilee pilgrimage to Ancaster – per Teresa encouraged attending a parish designated for the Jubilee – it is a special event.
  - iii. Noelle – new contact person at Mary, Mother of God Parish invited Noelle to a meeting for next week. Fr. Jerry is the priest there and is keen on growing youth group there. It was mentioned that HT Religion students will be approached to volunteer for Passion Play
  - iv. Aloka – St. Michael's Parish will be hosting a High Tea Event: can buy tickets after mass on March 2, from 2-4 pm and for teen to young adults – can check if anyone is interested in going; adoration on Good Friday and every Friday at 8 pm – Teresa is fine with promoting this to the school community,
- ACTION: Aloka can send email to Teresa and she will share with the Chaplain
- e. OAPCE (Ontario Association for Parents in Catholic Education) – Cathy provided update on behalf of Sevvie: Shared information on special Jubilee of Hope and will have more updates and survey form will be shared in the meantime. Explanation of OAPCE: separate advocacy group that parents can engage with the board – offered as a school community – important to participate as some kids still take religion class even if not of Catholic faith and it is important to have a school rooted in values
- f. Community Rep Updates
  - i. Margie Grier – encourages everyone to attend OAPCE meetings as it is a good learning to see how other schools operate (e.g., St. Augustin had a good speaker)

As this weekend is 4-day weekend, Margie did lots of research on community activities: look at Oakville.ca to check into more details. She mentioned that film.ca will host AYCE (All you can eat) breakfast (cereal) for example, and town has over 100 free things to do for Family day and outdoor skating – lots of skating available, also look at Oakville Center for Performing Arts, Slam poetry/song, she recommends to seek out and can see volunteer opportunities and allows kids to see different things, charcuterie event (\$100/person)

March Break activity for Teresa: participating in school principal exchange in Italy and then Teresa will host guest principal at HT in April – program is run through principal's association



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6. Mission Statement & By-laws Marguerite Murad & Emilia De Simone
  - Emilia took the lead on generating By-laws document using existing available sources from other schools, so document language and information is similar to other schools.
  - It is likely better for everyone to read independently and provide comments after
  - Example of similar language for By-laws: Ethics - like ensuring some things are confidential and discuss matters of concern to the school community or concerning parent engagement and not forum for discussion of teachers, students, do not take cash for what we do, etc.; Composition of School Council, taking votes, election procedure, per board policy – things that School Council is already doing
  - There are a few items that Council has not discussed (e.g., termination of a board member, conflict management, etc.) so good to read up on this
  - Role of council members and each role is detailed within the Appendix
  - ACTION: Everyone on council to review By-Laws document when Teresa sends this out
  - Teresa will send out before the weekend (by Friday) and expressed gratitude for how cooperative the current council has been
7. Next Meeting Date & Adjournment
  - a. Tuesday April 1<sup>st</sup> (No joke! 😊)



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**Trinity February and March 2025 Events**

<b>February 2025</b>	
Monday February 3	Semester 2 starts
Wednesday February 5	Hosting Afro Caribbean Chef (parent engagement) 6:30 pm
Thursday February 6	Report Cards distributed electronically
Thurs. Feb. 6, Fri. Feb. 7	Course Selection Presentation in the Theatre Period 1 – Grade 10, Period 2 – Grade 11, Period 5 – Grade 9
Friday February 7	DECA Provincials (Feb. 7 & 8)
Monday February 10	Course Selection Presentation – Grade 9 students, period 5 in the Theatre
Tuesday February 11	Hosting Novice Basketball Tournament 8:30 am to 1:30 pm Chinese New Year Celebration activity in the Atrium period 3 & 4 Titans Table Meeting 2:40 pm Catholic Parent Council Meeting 6:30pm
Wednesday February 12	Elective Course Fair in the Gym (grade 9,10,11) period 3 & 4
Thursday February 13	OUAC deadline Student Success & SRT meeting 9:00 am to 11:00 am All SHSM workshop in the Library (snow day Feb. 18)
Friday February 14	<b>PA Day</b>
Monday February 17	<b>FAMILY DAY</b>
Tuesday February 18	HRE4MA trip to U of T Grade Level Assemblies (TEAMS) Academic Council Meeting in the Library
Wednesday February 19	JERSEY DAY Pancake breakfast for Mentors and Grade 9 students, Period 1, cafeteria
Thursday February 20	BSU trip to StFX (Black Excellence Symposium) Guest Speaker Paul Davis: <ul style="list-style-type: none"><li>Period 1, grade 11 &amp; 12 students. Period 2 grade 9 &amp; 10 students</li></ul> Black History Month Movie Night - Theatre
Friday February 21	Guest Speaker for career studies classes (period 2 and 3)
Wednesday February 26	Boys 7 on 7 Touch Football Tournament at StFX Hosting Horizons Leadership Conference in the Theatre
Thursday February 27	CIVVIES DAY
Friday February 28	SHSM First Aid Training workshop in the library, all day BSU Basketball Buy-out game period 4 & 5 in the Gym
<b>MARCH 2025</b>	
Tuesday March 4	Staff Meeting 2:40 pm
Thursday March 6	UASA Peace in the Middle East fundraising event, Period 1 & 2 LASA Fifa Tournament in room 311 after school
March 10 TO 14	<b>MARCH BREAK</b>
Wednesday March 19	Relay for Life kick-off rally during period 1
Thursday March 20	Boys 7 on 7 Touch Football Tournament @ StFX
Friday March 21	Semester 2 Progress Reports distributed electronically
Thursday March 27	Guest Speaker Kwesi Millington/SS Meeting/P-T Interviews 6 – 8:30pm