

Information Guide for completing the Grade 8 Course Selection Package

We are very excited that you have chosen **St. Ignatius of Loyola** for the next step in your Educational Pathway journey!

Your Option Sheet Package is due Tuesday Dec. 15th

Before December 15th the following needs to be complete for grade 8 registration & course selection:

1. Students who are attending one of our Family of Schools (St. Bernadette, St. Gregory the Great, St. Joan of Arc, St. John Paul II, St. Mary, St. Matthew, St. Teresa of Calcutta) are to submit their courses through their **My Blueprint** account.
2. Students who are not attending our Family of Schools listed above must complete the **On-line Registration** via www.hcdsb.org. Once the registration has been approved, Loyola will contact you to complete course selection, information on how to pay the activity fee and complete the student registration
3. **Activity fee of \$65** is to be paid via Cash On-line to complete the registration. See Loyola's main webpage for details on what the activity fee covers.

Helpful Tips & Information to help you complete the Option Sheet Package:

1. Teacher recommendations are very important. The grade 8 teacher and school team can help you choose an appropriate level to **start with**. Discuss with the teacher the student's strengths and abilities to help you make a decision that is right for your son/daughter you. A guidance counsellor can help you change levels and pathways when you come to Loyola next year.
2. All course selections must be entered on www.myblueprint.ca. For assistance visit loyola.hcdsb.org you can view a step-by-step power point guide on how to complete the course selection on My Blueprint. No consent forms will be collected this year. No need to print out copies and sent them to Loyola for this year. Please review the courses you have chosen carefully. Once you press "**Submit**", you will **not** be able to make changes on My Blueprint. A parent/guardian can email the appropriate counsellor before the first week of June to request a level or elective change. No changes to elective course will be made in September, level changes can be accommodated based on availability. My Blueprint will be open until Dec. 15th, after this date students *will not be able* to submit their courses through My Blueprint. Our Elementary school Itinerants are also available to help grade 8 students enter courses into My Blueprint. For St. Joan of Arc students please contact Ms. Milner at milnera@hcdsb.or for the rest of our Family of School students please contact Ms. Howatt at howatts@hcdsb.org

Troubleshooting My Blueprint: If you cannot log into your My Blueprint account, ask your grade 8 teacher for assistance or the Elementary Itinerants assigned to your school. Do not create another account if you have forgotten your password or email. Any other problems you may have please ask your teacher or contact [My Blueprint directly](http://MyBlueprint.directly). You can also receive support from My Blueprint at **1-888-901-5505** and at info@myblueprint.ca. Many issues for student entry are due to:

- Forgot password or email that was used to set up the account. See your teacher. Your grade 8 teacher can reset passwords and emails
 - Opening a second account because you forgot your email or password
 - Has an account with the wrong school. Check account settings to make sure you have selected the correct school in the correct city.
 - Doesn't see "Submit" button. **Call My Blueprint**. Usually logging out and back in again and entering your provincial education number, OEN, again may work
 - Receives "cannot match your account", call My Blueprint. If a student is new to their school, they may have to change the school or be added to the system, student could also be entering the incorrect OEN number or date of birth does not match what is in the SIS system.
 - When you first set up your account, you didn't enter in your OEN number or correct birthdate
3. For **Academic** courses circle course selections with "**D**" i.e. MPM1D
For **Applied** courses circle course selections with "**P**" i.e. MFM1P
For **Locally Developed** courses circle course selections with "**L**" i.e. MAT1L
 4. The **GLE1O1** course is ONLY for students who have an IEP. Please consult with the resource team for more direction
 5. A copy of the Course Selection Guide/Option sheet will be posted on the Loyola website. Please use this sheet as a guide in selecting courses. All grade 9 students need to **select 8 courses**. There are **6 compulsory courses** students need to take from **Part A**. Circle the appropriate level for each group. There are **2 elective courses** students must choose from **Part B**. All course descriptions can also be found on www.myblueprint.ca or our Loyola website .

***** If you are currently in a French Immersion program and would like to continue in Loyola's EXTENDED FRENCH program, you must take Français FEF1DF & Géographie CGC1DF (Not FSF1D and CGC1D)**

7. **English as a Second Language:** Please see your teacher for recommendations on ESL course levels.
8. **Potential IB and AP candidates:** You still need to complete Loyola's Course Selection Package by December 15th. Submit your courses and activity fee by Dec. 15th to Loyola. Once you **have been accepted** into the IB or AP program at STA or HT, please contact Mrs. Bartucci at (905)847-0595 ext. 1009 for next steps.
9. **For all general registration inquiries please contact Mrs. Bartucci at ext. 1009**