Student - Quad 3 Textbook Drop Off & Pick Up

Monday February 8	Tuesday February 9	Wednesday February 10	Thursday February 11	Friday February 12
DO NOT BRING QUAD 2 TEXT BOOKS	**COHORT A** CALLED DOWN BY CLASS TO CAFETERIA **COHORT C-** Drop off labelled textbooks in grey bins at front entrance. **DO NOT** enter the school	**COHORT A** CALLED DOWN BY CLASS TO CAFETERIA **COHORT C-** Drop off labelled textbooks in grey bins at front entrance. **DO NOT** enter the school	**COHORT B** CALLED DOWN BY CLASS TO CAFETERIA **COHORT C-** Drop off labelled textbooks in grey bins at front entrance. **DO NOT** enter the school	**COHORT B** CALLED DOWN BY CLASS TO CAFETERIA **COHORT C-** Drop off labelled textbooks in grey bins at front entrance. **DO NOT** enter the school
Monday February 15	**Tuesday February 16**	**Wednesday February 17**	**Thursday February 18**	**Friday February 19**
FAMILY DAY HOLIDAY		**COHORT C-** PICK 2:30-3:30	**COHORT C-** PICK 2:30-3:30	**COHORT C-** PICK 2:30-3:30

Drop Off-

- Classes will be called down individually by teacher (alphabetically) to the cafeteria to drop off their books starting at 8:45
    - Teachers will escort their classes, with their books, to the cafeteria
    - Tables will be set up in the cafeteria for students to drop off their books by subject area
    - Students are required to have their books labelled with a sticky note that indicates their name and teacher
- Resources from all three cohorts need to be returned by the end of the day on **Friday February 12, 2021**
    - Any student that forgets to bring their book when their class is called down can leave their labelled textbook on the table outside of the main office at arrival or dismissal- do not send students out of class to return books
- Books will sit, untouched, in the cafeteria for 72 hours
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Pick Up-

- The main office will contact all students that have resources to pick up
    - Only cohort C students that have been contacted by the main office need to come to the school to pick something up
- Any resources not picked up will be returned to the teacher to follow-up with the student and make alternate arrangements