

Monday, November 25, 2019

Dear Parents/Guardians:

First semester at Notre Dame Catholic Secondary School is entering its final six weeks of classes; this is a period of time where students are completing final assessments, culminating activities and getting ready for exams. Upon reviewing the midterm report cards, we noticed that your son/daughter is in danger of failing one or more of his/her courses.

We want to help all students meet with academic success and to support this we are offering extra help every **Tuesday and Thursday from 2:30-3:45pm**. This is a supervised time for students to **get caught up on assignments and/or homework** as well as to **prepare for upcoming culminating activities and exams**.

Start date: Tuesday, December 3, 2019 End date: Tuesday, January 16, 2020

To assist us in planning these sessions, please return the bottom portion of this page to one of our Student Success teachers Mr. D. Montoya or by phone (226) 972 4871. Spaces in this program are competitive and limited. Students can only register in this program if they are able to commit to all 12 sessions. Failure to do so will result from removal from the program. Please confirm intention to participate by **Thursday, November 28, 2019**.

Warmest regards,

Mr. D. Montoya

I do want extra help for my son/daughter _____ (please print name)

Student OEN: _____

I do not want extra help for my son/daughter _____ (please print name)

Parent/Guardian Signature: _____ Date: _____

Please return this slip to Mr. D. Montoya



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