

Notre Dame Catholic Secondary School

Catholic School Council

Meeting Minutes – Tuesday, November 12, 2019

Attendees: Stephen Clarke, Anthony Cordeiro, Melissa Tambasco, Susan Korol, Wayne Lachapelle, Ro Stagg, Stacy Enge, Cheryl DeLugt

Student Attendees: Emily Nobes, Emily Clark

Regrets: Jeannie Bugiardini

Approval of Minutes: Ro Stagg motion for approval, Cheryl DeLugt 2nd the motion for approval.

Approval of Agenda: Ro Stagg motion for approval, Cheryl DeLugt 2nd the motion for approval.

Principal's Report

- Many student-led activities have begun.
- Remembrance Day Service – well received.
- School Finances – On pace with projected expenditures and expenses that were foreseen.
 - o Financial Clerk: Ida Power -Anthony met with Ida to discuss finances.
 - o Updated school generated funds report will be posted on school webpage in early December.
 - o No large expenditures anticipated (\$15,000 - \$20,000)
 - o Construction SHSM – purchasing \$5,000 millwork saw – to build charcuterie boards, etc.
 - o Screen was posted in gym – valuable asset and used multiple times so far – total cost was approximately \$6,700. Mounting was an additional \$600 due to weight of the screen. Purchased through Long & McQuade.
 - o Approximately \$3,100 raised for Terry Fox Foundation through Pink Day.
 - o Approximately \$2,000 raised for Joe Luciani Memorial Scholarship 4 students over two years.
 - o \$250 contributed to the Knights of Columbus – 5073 – for their assistance with the BBQ.
 - o \$240 donated to the Legion through poppy sales.
 - o Financial assistance continues to be provided to Notre Dame families and students in need.
- For donations made in-kind, a tax receipt will be provided. This is done through Cash Online – If assistance is required, please contact ND and ask for the Financial Clerk, Ida Power.
- Anthony to ask Ida for a letter to email to community regarding donations from the community to the school.
- Facilities:
 - o TV in conference room newly purchased – used in literacy, numeracy, and other student success program meetings to display data and view presentations.
 - o Some heating issues – with change of seasons – second floor, some rooms are very cold, low temperatures – facilities came in today to repair the issue.
 - o Heating and Cooling – centrally monitored and controlled by the HCDSB.
 - o Semi-final Football game on Thursday – snow plough contractor called in to clear field for important game in order not to delay the upcoming Championship to be played at McMaster U). Snow ploughs not available – Staff, Students and parents have volunteered to help plough the snow. Parents requesting to help shovel turf are to sign-in at the main office.
 - o New lockers – no graffiti, no defacing, limited vandalism in the student washrooms.

- Vaping in the washrooms – still a concern, but decreasing as the school year continues. If caught, students are suspended for 2 days. Suspended students are asked to complete an online Webinar on the health risks of vaping.

Staff Report

- Each school gets \$1,000 for conferences – funds have been used as of Monday, November 11th.
 - Guidance – for post- secondary education
 - English teachers – literacy and indigenous studies
 - English as a Second Language studies
 - Social worker – mental health and well-being
 - Admin – “When faith meets pedagogy” conference
- We have new staff:
 - Half-time – SERT LTO
 - Ms. M – teaches geography is going on maternity leave next week – LTO to be called in
 - Mr. Pugliese – DH for Tech – 6-week paternity leave.
 - Ms. Benvenuto going on maternity leave semester 2.
 - Ms. Briggs – LTO leaving 2-3 weeks early for maternity leave.
 - Semester 2 – Returning from maternity leave: Ms. Gera (English), Ms. Tolan (Visual Arts).
 - Barb Robinson – new part-time receptionist and attendance assistant.

Chaplain’s Report

- Opening Liturgy of the Year – well attended and great responses.
- Thanksgiving Liturgy – presided by Fr. Janusz of St. Gabriel’s parish
- Faith Day for the Staff the Friday before went very well.
- Grade 9 Retreats are in full swing – 2 done so far – next dates are November 19th and 26th
- Remembrance Day – with all the snow – small crowd but great respect
- Angel Campaign kicking off next week – We want to match the same goal of \$15,000 like last year
 - 31 families so far, last year helped 36 families
- Lent – different service organizations from the different parishes and all of the schools and then it all goes out
- Thank you for your donation from last year—\$1,000 to get us started!

Parish Report

- Christmas Bazaar season – this Saturday – St Gabe’s – 9:30 am-5:00 pm, November 23rd-24th – St Anthony of Padua in Oakville, St Paul’s – last Saturday,
- St Paul’s and St Gabe’s offering a sensory friendly mass – monthly and alternates between the two parishes.
 - Welcoming youth and old with sense and sensory sensitivity exceptionalities
 - Dimmer lights, lower volume
- Pageant information usually comes out at the end of November
- Please let Anthony know of parish fundraisers
- Shifra House – first fundraiser dinner on the Saturday of Mother’s Day - \$100/ticket – at the Burlington Atrium

Student Activity Report

(Emily Nobes – Student Council Club Liaison & Emily Clark – Business Leadership CEO)

- Student Leadership positions in the school.
- **Student Council:**
 - o 12 members
 - o Pink Day – Terry Fox Foundation fundraiser – organized within a month, just over \$3,100 raised
 - o School Dance – November 21st – grade 9s and 10s – Pynx Productions used for DJ, tickets are \$10, pizza is \$2 a slice – all cash online
 - o Semi – formal in the works for next semester
 - o SPC cards have been on sale
 - o Haunted House planned over Halloween
 - o Every student in Council has a role, meetings are every Monday after school
- **STEAM:**
 - o Emily is CEO of the club
 - o Last year was first year exec team was introduced, with 15 exec members
 - o Exec has been trimmed down to 5 members
 - o Marketed as STEAM 2.0 – no more major project to work on all year – started to feel like homework
 - o This year, each week is focused on a different branch of STEAM with a different project each week
 - o November 30th – Conference at ND – invitation sent to all 15 catholic elementary schools, welcome public schools as well since it is on a Saturday – usually around 130 attendees
 - o December outreach day – St Timothy’s, trying to head to all elementary schools to do projects with the kids
 - o Gaining 7 new members a week due to exciting new projects
 - o Major project – renewable energy phone chargers
 - o End of year – STEAM Conference – focusing on climate change
- **Business Leadership – Emily Clark – CEO**
 - o 17th Annual Business Leadership Conference
 - o It is a class semester 2 (two full classes = 60 students), but semester 1 it is treated as a club
 - o Weekly executive meetings
 - o 12 committee presidents: fundraising, donations, community relations
 - o Last year keynote speaker: Hayley Wickenheiser
 - o Takes place in May – pending keynote speaker availability
 - o Fundraisers to raise money for conference: hoodies and crew necks will be sold next week for \$50 each, second semester is leadership buckets (basketball tournament), bagging at Fortino’s (raised approximately \$2,500 last year)
- **Sports Marketing (Anthony)** – dodgeball tournament – money raised will be donated to Bridging the Gap – helps teens dealing with homelessness.
- **Physical Education Leadership (Anthony)** – helping with elementary tournaments and other events, two classes with 60 students in total.

Financial Report

- Balance of \$14,785.95 to date – predominantly from New 2 You sales last June, over the summer and at the September Curriculum Night/Open House.
- Screen cost \$6778 – motion for approval Cheryl DeLugt, 2nd Ro Stagg
 - o Vote: All in favour
 - o Motion: Approved
- Trivia Night for fundraising – get more student tables – February 21, 2020
 - o \$100 a table, up to 10 people, silent auction tables, round prizes, pizza sold
 - o Committee volunteers: Wayne, Ro, Cheryl
 - o Wayne – to get all of the information, donation letters and financial info together for committee.

OAPCE Update

- Ontario Association of Parents in Catholic Education
- Denise – Halton Catholic Director
- Each district has a director and all meet a few times a year, and Denise sends us an update
- They are not happy with decrease in program funds – this has been voiced with ministry
- Waiting for an update
- In the past each school received \$1,000, but now the new total of \$1,500 is shared among the 5 family of schools (Notre Dame CSS, St. Mark CES, St. Gabriel CES, St. Timothy CES, and Canadian Martyrs CES). In other words, there is a reduced allocation of \$5,000 to \$1,500 in total.

HCDSB Council of Chairs Meeting of October 16th, 2019

- Spoke about PRO Grant – discussed what to apply it to – discussed applying it to mental health since not a lot of funds were available.

New Business

- None

Next Meeting Date: February 11, 2020

Motion to Adjourn: Motion to adjourn put forward by Ro Stagg and seconded by Cheryl DeLugt.