

**Notre Dame Catholic Secondary School  
Catholic School Council**

**Meeting Minutes – Tuesday, February 11, 2020**

**Attendees:** Stephen Clarke, Anthony Cordeiro, Shari Typer, Chaplain Wayne, Susan Korol, Ro Stagg, Cheryl De Lugt, Stacy Enge

**Student Attendees:** Emily Clark, Noah Bertin, David Rostirolla

**Regrets:** Cynthia Obrovac, Melissa Tambasco, Nicole Pietroiusti

Approval of Minutes: Anthony Cordeiro, Ro Stagg, Cheryl DeLugt

Approval of Agenda: Stephen Clark, Anthony Cordeiro, Ro Stagg

**Principal's Report**

- **Staff changes**
  - New long term occasional teachers to start semester 2
    - Robb Gendron (Manufacturing)
    - Jake Coleiro (Chemistry)
    - Danielle Cholewka (English/Religion)
  - Returning teachers
    - Rebecca Gera (English)
  - Department head renewals
    - Student Services
    - Special Education
    - Business/Arts
    - Canadian and World Studies
- **IT Services**
- Purchasing continues to enhance tech in building (smartboards, computer hardware and software programs)
- **Facilities**
- No major renovations scheduled this summer
- Notre Dame will be hosting Summer School this year
- new chairs (40) for the Chapel are being sourced
- **Athletics**
  - Girls ice hockey, likely to go to OFSAA (Bell River)
  - Swimming team, going to GHAC and likely 4-8 will go to OFSAA (GTA)
  - Basketball teams are finished
- CD- Football – Junior season was excellent; community came together well to bring the event off; many thanks to the coaches and community
- **Curriculum**
  - self-directed learning for all staff
- Emily Nobes – champion at DECA; will go to internationals in April/May in Nashville; Three competitors moving on from HCDSB

- Noah – Spirit of Excellence Award, dinner in April
- **Health and Wellness**
  - o Vaping concerns; spoke about at the Parents Night In (Jan 22); there is a lot of awareness of risks; installation of metal signs on all washrooms; regular visits from the public health inspector

### **Student Report**

Delegation of students from Business Leadership, Prefect and Social Justice

#### **Business Leadership Conference (May 6):**

- 17<sup>th</sup> anniversary
- Emily – THRIVE, Leadership conference; speaker from the Humboldt Broncos
- Fundraising for conference (David) – bake sale is postponed; March 27 Hoops Basketball tournament, looking to add a 3-point contest
- Aiming for \$20 000, already halfway there
- schedule change for the event - using a Brunch menu; meet and greet before the keynote; picture opportunities
- conference – for students, community
- Tickets \$8-10; elementary tickets are \$5; 500-600 tickets are the goal of sales
- COBBS bakery – can be supportive and will likely donate croissants (Cheryl)
- Tickets go on sale 2-3 weeks in advance
- Inspiring and empowering day for the school community with breakout sessions: mental health spokesperson, broadcasters, business leaders, Hamilton Tiger Cat, etc
- Might consider that keynote speaker (Kaleb Dahlgren) lead an evening event
- Emily to inquire if videoing can occur
- Ask of Catholic Parent Council of \$1000; this pledge was agreed upon by the members present; request to consider pledging additional funds (\$2000 surplus)
- Community relations committee
- Spring Cleaning (clothes donations)
- Food drive

### **Labour Action**

- Enhanced job action with OECTA commenced today, January 11
- Teachers are not delivering memos from school administrators or board-related items (i.e. report cards, letters home; central distribution will be required)
- Report cards - only grade and learning skills
- Currently no removal of coaching or after school extra-curriculars
- Teachers are not covering for absent teachers; board has opened the threshold for occasional teachers to cover; classes will be covered by admin where possible
- Field trips already approved will be accommodated
- Multiple classes to be covered in a period will be covered by admin
- If safety becomes a concern an on-call will be assigned to teachers with written instruction (will be grieved)

- Strategic Communications of HCDSB will provide additional information as it becomes available
- No assisting by teachers with OSSLT prep; deferrals, groupings, supports, PE, FTE, working to prepare students for the assessment within the guidelines of job action
- Administrators are consulting with their association and actively trying to find solutions
- EQAO math will be scheduled in June – whole grade 9 cohort will likely write together

### **Staff Report**

- No staff, council, department or team meetings will occur due to job action
- Teachers are independently meeting with administration regarding any concerns for the curriculum and questions

### **Trivia Night**

- accepting teams until Feb 21 in the morning
- Looking for 10 teams
- Teacher involvement – can participate but not help due to job action
- Teams so far: Leadership, student council, chaplain team, family teams
- Cheryl has been actively collecting donations; \$2500 collected so far, many great prizes, silent auction items
- Volunteers will meet at 3:00 pm on Feb 21 in the cafeteria to prep
- Wayne to organize cash floats
- Pizza Pizza will provide food for resale
- Pop/chips on tables
- Cash/cheque for the silent auction - no credit cards
- School council basket (wine and rack) being prepared
- Medals and plaques are ready
- Event wrap up and clean up by 9:00 pm
- Goal is \$1500 profit

### **Budgets**

- Current account – uniform sales \$250
  - o \$7249 in the current balance
  - o \$1000 already allotted for the Angel Campaign
  - o \$1000 Business leadership (if it proceeds)
  - o STEAM (if it proceeds)
  - o Breakfast Club – doing okay
  - o Bake sale postponed because of job action
- School Generated Funds
  - o Posted 3 times per year
  - o Rebates always go back to the GL that they were drawn from
  - o Any monies accepted for charities must be sent out
  - o HFFT breakfast program
  - o Commissions – a percentage from the food from the cafeteria

### **Yearbook vendor review** (RFP)

- Call for vendors to bid on yearbook: Life Touch, Edge Imaging, Friesen, Pegasus, Herff Jones
- Two best bids were invited to share their best offers based on pricing, product and quality of services: Friesen and Herff Jones
- Presentation made of both bids for parent council members to review and provide insights
- Parent Council Members unanimously voted on pursuing Friesen's as the new yearbook provider.
- A Cordeiro will speak to additional classes of students and student leadership group representatives; has already consulted staff and financial clerk

**HCDSB Council of Chairs Meeting** – CPIC Meeting, Wednesday, February 19 at St. Joan of Arc; Stephen to attend

**New Business:**

- OAPSE conference (May 2)– Ro Stagg can't attend; others interested please contact
- COBBS Bakery – Raising the Dough - \$210 so far
- Hot Cross Bun Dough fundraiser – online ordering; parent puts in information; 6-pack is \$7.25, 50 bags will give us \$100; pass on this opportunity at this time

**Chaplain Report**

- Wednesday, Feb 26, Ash Wednesday Service, all invited
- Drive thru ashes will be offered to parents dropping off their children
- Tuesday, Feb 25, pancake breakfast (3000 pancakes); sausage;
- 30 volunteers; starting at 4:00 am
- Make it Happen (MIH) group - all Holy Week – Name It! Claim It! Tame It! – words of the week (M - F-word; quotes, sharing after morning prayer; T - Retarded; W – God; Thurs -LGBTQ, purple shirt; F – N-word);

**Next Meeting Date:** Tuesday, April 7

Motion to Adjourn: **Stephen Clark**

Approved by: Anthony Cordeiro, Cheryl De Lught, Ro Stagg