



# Catholic School Council

*Improving student achievement and school performance.*

ND Catholic School Council  
Notre Dame Catholic Secondary School  
2333 Headon Forest Drive  
Burlington, ON, L7M 3X6

Catholic School Council  
Tuesday September 28, 2021  
In Person Meeting at Notre Dame Cafeteria

## **CATHOLIC SCHOOL COUNCIL MEETING – SEPT 28, 2021**

**PRESENT:** Norm Roberts (Principal), Stephen Clarke, Cheryl Delugt, Jeannie Bugiardini, Marc Clare, Julie Hellam, Kim McGregor, Christine Curtis, Charmaine Smith, Andria Meskauskas, Kim Bevington, Cait Geddes, Helen Biggs, Gail Blakely, Debbie Cheretas.

**Meeting Began: 6:30pm**

**Opening Prayer:** Norm Roberts

**Approval of Agenda:** Motion: Christine Curtis, Second: Cheryl Delugt

**Purpose of the Notre Dame CSC:** Review Appendix A – Norm Roberts and Stephen Clarke

**Review of positions and voting procedures.**

Identify interested candidates, vote as appropriate and appoint new positions:

**Chair:** Returning Stephen Clarke

**Principal:** Norm Roberts

**Vice-Chair:** Cheryl Delugt

**Chaplain:** Chaplain Dunn

**OAPCE Rep:** Cait Geddes

**Student Reps:** TBD

**Teacher Rep:** TBD

**Parish Rep:** Stephen Clarke and Norm Roberts

**Community Rep:** Marc Clare

**Treasurer:** Jeannie Bugiardini

**Recording:** unanimous vote: Rotating position

**Communication Lead:** Julie Hellam

**Event / Fundraising Lead:** Christine Curtis with eager supports: Helen Biggs, Gail Blakely, Cheryl Delugt

**Parish Priests:** TBD

**Parent Reps (Members at Large):** Helen Biggs, Gail Blakely, Kim McGregor, Charmaine Smith, Andrea Meskauskas, Kim Bevington, Debbie Cheretas

**Principal's Report:** Norm Roberts

Speaker Series



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Lots of successes and challenges with school returning beginning with 3 days notice to admin and teachers of formats and regulations to be followed. Tight turn around times for every change and update.

TIKTOK Challenges leading to:

Vandalism (washrooms specifically)

Fighting

Disrespect to teachers, staff, and other students

Communication / Email going out to school families this week.

Child and Youth worker, Community Officer and Commissionaire fully engaged as well.

Waiting for Board level to release dates for quads and whether exams are a go. School will update families as soon as those decisions are made.

GOOD NEWS: Extra curriculars are a go! Lots of turn out from interested students!

Driveway: Working on a “kiss and ride” area, some construction and additional signage will be coming.

Wellbeing Room: will be a shared resource room to support students emotionally, educationally – tour following the meeting.

## ISSUES RAISED:

1. **PRO Grants:** \$500 available to apply for by Dec 1<sup>st</sup> for a Guest Speaker series and other activities to support our school community, specific guidelines.
2. **Staff Listing / Contacts will be updated**
3. **Community Garden** – Julie Hellam : 250 volunteer hours in July and August. 50 hrs were awarded to a handful of dedicated students who helped to plant and clean up the gardens. Thank you! 5 donations of crops donated to Compassion Society of Halton. Classes have been able to engage with hands on learning in the gardens, have been sampling the vegetables, pesto and salsa, have moved many extra plants into the greenhouse for further care. Thanks to Site One Landscaping for the donation of the irrigation system, which is Wi-Fi enabled and programmable, Fernlea Flowers for the donation of all the seedlings that were planted in July, the teachers and adults who spent hundreds of hours on construction, installation and planting this space. Looking forward to future growing and donating.

**CSC 2022 Theme: “WELL BEING”** – Principal Norm, Stephen Clarke

**Review Communication Matrix – Appendix C** : includes School Web site and My School Day App

**Upcoming meetings: 3<sup>rd</sup> Tuesday of the Month – shifting to accommodate holidays / school breaks**

**Tues Sept 28<sup>th</sup>**

**Tues Oct 19<sup>th</sup>**

**Tues Nov 16<sup>th</sup>**

**Tues Dec 14<sup>th</sup>**

**Tues Jan 18<sup>th</sup>**

**Tues Feb 15<sup>th</sup>**

**Tues Mar 8<sup>th</sup>**



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**Tues Apr 19<sup>th</sup>**

**Tues May 17<sup>th</sup>**

**Tues June 21<sup>st</sup>**

**Finance Report and Budget:** Stephen Clarke (no 2020 Financial officer)

Revenue:

- New 2U Uniform sales: \$4300
- Trivia Night
- BBQ's
- COBB's Bakery \$727
- Do we still have Mabel's Labels as a fundraiser?

Expenses:

Student Activities/Conferences

Sponsor the Leadership Conference: \$4,000 increased as all students benefit

End of Year Awards: \$1000

Fundraising Costs

Irish Cares

Steam Programs

October 20<sup>th</sup> – Virtual Curriculum Night

**Chaplain's Report :** Absent

**New Business:**

Football games: Lobbying the board to allow spectators inside the fences – updates to follow  
Friday Night Flood Light events?? - When permission is granted for spectators we can organize one.

Picture Day? – Should be coming in October, priority to grade 12's, photos for year books and student cards.

Activity Fees: Very low payment by families in spring 2021, this covers Yearbooks among other activities throughout the year including speakers, lockers, sports equipment, OFSA, wellness room.

Yearbooks are being distributed and are available for pick up in the main office.

Meeting Closed 8:40 PM