

## HALTON CATHOLIC DISTRICT SCHOOL BOARD

## **Program of Study for Excused Absence**

We, the parent(s)/legal guardian(s) of the above student, hereby request permission that my child be temporarily excused from school for the above-stated period of time (pursuant to Ontario Regulation 298 of the Education Act, Section 23 (3)). I/We take full responsibility for the student's absence from school and for any work or tests missed during the period of absence. I/We have been made aware that regular school attendance is linked to school success and am/ are aware of the potential risks associated with prolonged absences from school.

Student Name:  OEN #:	Student	Grade:
D.O.B.: (dd/mm/yy)	Address:	
Parent/Guardian:	Parent/Guardia	n:
Home Phone #:	Home Phone #	·
Work Number:	Work Number:	
Cell Number:	Cell Number:	
Teacher(s):		
Student Withdrawal Date:	Student Retu	rn Date:
Total Number of School Days Missed:		
<b>Note</b> : In exceptional circumstances only, at the Principal's discretion, a program of study may be provided for absences beyond fifteen consecutive days. If the <b>school provides a program of study, the student may remain on the school's enrolment register</b> and will be marked as "G" in the Daily Student Attendance Register.		
Academic Supports Considered:		
Please see attached unit of study (if applicable)		
I.E.P. □ Accommodations □ Modifications/Accommodations □ Individualized Equipment:		
I/We understand that the student must to the Social Worker/Attendance Couns		ated above or the matter will be referred
Date Pa	arent/Guardian(s) Signature	Print Parent/Guardian(s) Name(s)
Date Prir	ncipal or Designate Signature	Print Principal or Designate Name

Information Collection Authorization: This information is collected pursuant to the Board's education responsibilities as set out in the Education Act and its regulations. The information is collected for education purposes and is within guidelines set out in the Municipal Freedom of Information and Protection of Privacy Act, 1989. This information will become part of the Ontario Student Record. Any questions with respect to this information should be directed to the Principal of the School. <u>Users:</u> Supervisory Officers, Principals, Teachers, Social Work/Attendance Counsellors and Chief Social Worker.