

Dear Student,

Welcome to the Halton Catholic District School Board 2023 Summer School program.

Our Summer School program runs from Tuesday, July 4 – Monday, July 31.

Our Summer School courses will be delivered remotely using the Brightspace (**D2L**) Learning Management System. Summer school courses are asynchronous with the teacher available for support, feedback, and assessment between 8:00 am and 1:30 pm Monday to Friday. Your teacher will provide instructions for ways to communicate during your course including but not limited to email, direct messaging, and conferencing through Teams.

Please note that your course will not be available until the first day of Summer School which begins on Tuesday, July 4 at 8:00 a.m. However, you will be able to log onto Brightspace (D2L) following the instructions below.

For now, you may wish to view video tutorials on the Brightspace channel on:

YouTube: <https://www.youtube.com/channel/UCL5xTdOzKAFOCZjXav1aCRQ>

Another useful resource from Brightspace is the [Access Brightspace Guided Training](#).

PLEASE NOTE:

- Your Summer School teacher will be available July 4 to July 31 between 8:00 a.m. – 1:30 p.m., Monday through Friday.
- You are expected to log in each day.
- You can expect to spend 5.5 hours for each scheduled class plus an added 1 – 2 hours of homework per scheduled class.
- Summer School courses are not independent study courses which means that you cannot work ahead or fall behind the pace of the course.
- Please let your teacher know if you have an IEP so that accommodations are provided for you. If you have an IEP, please complete the form found [here](#).
- Please inform your teacher if you have a medical condition that may affect your participation in the course. If you have a medical condition, please complete the form found [here](#).
- Before logging out for the day, make sure you have enough information and/or assignments printed or downloaded to work offline for at least one day in case of temporary technical issues.
- **Final assessment activities will occur on the specified date only.**
- Mrs. Ellison (ellisons@hcdsb.org) will provide eLearning support for the Summer School including password resets and D2L access.
- You will be provided with specific class instructions on your course homepage in D2L/Brightspace

IMPORTANT – Login Information

HCDSB students will access Brightspace/D2L [here](#).

Non-HCDSB students will access Brightspace/D2L through their home board's learning management system (LMS). See next page for more information.

Non-HCDSB students who do not have access to D2L (e.g., students attending a private school) are asked to email Mrs. Ellison (ellisons@hcdsb.org) prior to July 4 to be provided with their login credentials.

Once you have signed in, **all communication with your teacher should go through the Brightspace (D2L) platform.** Use the **Classlist** to find your teacher's name and click on it to email your teacher directly. If you are having technical issues, on the first day or after, review the help videos found at [Access Brightspace Guided Training](#). Your teacher may be able to help you as well. If you are still having problems, then email Mrs. Ellison (ellisons@hcdsb.org).

Please note that teachers will not be responding to e-mails sent before July 4, 2022.

For more information, please refer to our [website](#).

There are lots of ways for you to be successful in summer school: follow a schedule, build a routine, ask questions as soon as you need to, and do your best to stay on track. Your teacher is always your first point of contact.

Good Luck!

Your 2023 Summer School Administrative Team

Mrs. S. Ellison

ellisons@hcdsb.org

Mr. M. Ilczyszyn

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Mr. G. Montanari

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Mrs. M. Munro

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Instructions for logging into BRIGHTSPACE (D2L) for students from a board other than HCDSB

- To get access to Brightspace (D2L), log into your board's instance of Brightspace/D2L using your student username and password

e.g.: Hamilton Wentworth Catholic District School Board:

<https://hwcdsb.elearningontario.ca/d2l/home>

- If you are not sure how to find your board's eLearning page, you can start here:
<https://courses.elearningontario.ca/d2l/login/>



page.

My Courses In Other Orgs widget

School begins. Just click on it and course. This is how you will access

Note: Ellison, ellisons@hcdsb.org to gain access prior to the start of summer school on July 4, 2022.

Ellison, ellisons@hcdsb.org to gain