



Applying Online to Ontario's Universities

OUAC 101 Online Application for Ontario
Secondary School Students

www.ouac.on.ca/ouac-101/



Checklist

Before using the OUAC 101 application, you will need:

- ☐ a PIN (Personal Identification Number)
- ☐ a school number
- ☐ a student number
- ☐ a list of your researched options
- ☐ Check your credit counselling with your counsellor
- ☐ Have a plan B and sometimes C



Step 1: Your OUAC Access Codes

On (Date unknown yet) you received a confidential letter containing your access codes:

- ☐ PIN (Personal ID#)
- ☐ School Number
- ☐ Student Number

Your PIN is confidential!
Don't share it with anyone else!

These numbers will allow you to access your
OUAC 101 Online Application.



Step 2: Research Your University Options

- ☐ Visit eINFO (www.electronicinfo.ca), to see what each university has to offer. Read the *eINFO Newsletter*.
- ☐ Read the *OUAC 101 Instruction Booklet* as well as the *101 Addenda* (both available at www.ouac.on.ca/ouac-101/) to get the most up-to-date program information.
- ☐ Check out university publications, websites and tours.
- ☐ Talk to counsellors, family, teachers and friends.
- ☐ Write down your program choices and codes, and keep them handy.



Step 3: Mark Your Calendar

October/November 2019: Schools distribute Access Code Letters (PINS) for the OUAC 101 Online Application.

December 19th , 2019: St. Thomas Aquinas Suggested deadline to submit completed online applications to the OUAC.

January 15, 2020: Deadline for Ontario highschool students to submit their completed application to OUAC. Any applications submitted after this date will not be treated equally and may shut you out of competitive programs. If this happens you will need to contact the individual universities to see how the late application will impact you.

February 4th , 2020: Recommended last day to make changes to your application.

May 27th , 2020: Date by which the universities must respond to your application for admission.

June 1st , 2020: Earliest date by which the universities may require a response to offers of admission and a financial commitment.



APPLICATION FEES

- Base application fee- \$150.00
 - For your initial Three Program choices
- Additional choice fee- \$50.00
 - For each additional program choice beyond your first 3 (e.g., if you add 2 additional university choices, you must pay \$100 in addition to the base application fee).
 - Please note: For some programs there are supplemental program fees (these fees cover individual faculty admission processes)
 - i.e. U of T engineering \$40 additional fee



APPLICATION FEES

- There is no fee for replacing a program choice with another program choice at the same university.



How many universities and programs can I choose to apply to on my application?

- You may apply to as many Ontario universities/programs as you wish; however, you are limited to a maximum of three program choices at any one university (including affiliates).
- Some universities may further limit the number of programs to which you may apply. Make sure that you carefully read the details and instructions offered by each institution. Consult the individual university websites or contact the universities directly for more information.



Paying for Your Application

You have the following three options:

1. **VISA / MasterCard / American Express:**
You will need the card number, expiry date and the cardholder's name.
2. **Online / Telephone Banking:**
You will receive an account number from the OUAC as soon as you submit your application.
3. **Western Union Business Solutions – GlobalPay for Students**
(bank-to-bank transfer for international payments only). You can pay the Canadian dollar fees in the currency of your choice.



Application Changes

- February 4th , 2020

Recommended last date for students to submit university and program changes and additional active choices to the OUAC to be considered for early admission.

- Note: This is a recommended deadline. The OUAC will still accept and process application changes at any time.

Out of Province Affiliates

The OUAC assists the following out-of-province institutions in collecting academic data for Ontario secondary school students who have applied through the OUAC:

Acadia University

Bishop's University

The University of British Columbia

The University of Calgary

Concordia University

Dalhousie University

McGill University

The University of New Brunswick

Saint Mary's University

Simon Fraser University

The University of Victoria

Students who complete an application form for these out-of-province universities can provide authorization for a university to request their academic information from the OUAC. To provide authorization, the applicant must include their 11-digit OUAC Reference Number on the institution's application form. Note: In all cases, the eleventh digit should be "0".

This automated transfer of academic data greatly reduces the work load in secondary schools by eliminating the need to prepare and mail hardcopy transcripts.

Royal Military College

Applying to the Royal Military College of Canada
The Royal Military College of Canada (RMCC), located in Kingston, Ontario, is not part of the OUAC's processing service. A separate form, along with additional application materials, must be obtained from a Canadian Forces Recruiting Centre. Call the Canadian Forces Recruiting Centre at 1-800-856-8488 or visit the RMCC website at:

www.rmc-cmr.ca.



Other points to remember

- NIGHT SCHOOL/SUMMER SCHOOL/PRIVATE COURSES-IT IS YOUR RESPONSIBILITY TO KEEP US INFORMED
- LISTEN TO ANNOUNCEMENTS OR READ THEM IN THE ATRIUM
- PRINT OUT WHAT YOU ARE ABLE TO AND KEEP IT ESPECIALLY YOUR OUAC Reference# once you pay
- TOFEL- for students that have come from other countries outside of North America
- Have a diploma from another country- 105 application- see your counsellor!
- RELAX AND DO YOUR BEST – NO REGRETS.



Let's Get Started!

OUAC has several videos that help explain how to create your account and how to apply.

<https://www.ouac.on.ca/101-tutorials/>

You will access the online
application at:
www.ouac.on.ca/ouac-101/



Need Assistance?

Read the Common Questions and other helpful information on the OUAC website at www.ouac.on.ca/ouac-101/ .

Contact OUAC:

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Guelph ON N1G 5E2

Telephone: 519-823-1063

Fax: 519-823-5232

Website: www.ouac.on.ca/ouac-101/