

Tuesday, September 7, 2021

Re: Family Information Consent/Electronic Form +Logins

Dear Parents and Guardians,

As you know, at the beginning of each school year, parents and guardians are asked to complete a hardcopy information/consent form for each child enrolled in our school.

Beginning this year, we will be collecting this information electronically, and are asking parents/guardians to complete the form online.

### Complete the Family Information/Consent Electronic Form!

Parents are asked to complete the form, which may be accessed [HERE](#). The form should take you no longer than 10 minutes to complete.

#### Important Notes Before Completing the Form:

- If you have more than one child enrolled in an HCDSB school, **please complete a separate form for each child.**
- **Only one parent/guardian is required to complete a form** for each child.
- **You will need your child's Ontario Education Number (OEN)** to submit this form. The OEN can be found on a recent report card.
- **The form can be completed using a computer, smart phone, or tablet.**

### Information Access and Protection of Privacy

The Halton Catholic District School Board (HCDSB) is committed to protecting the right to privacy for students, staff, and families. Personal information is collected under the authority of the *Education Act* and in accordance with the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA). For more information, visit our [HCDSB website](#).

Thank you for completing the Family Consent/Information Electronic Form.

We also know that there have been challenges with students accessing their logins and school emails. If there are difficulties, students may come to school on Wednesday so we can try to help them in person. They'll be able to catch their normal bus to and from school and attend their regular classes.

St. Kateri Tekakwitha Catholic Secondary School