



St. Francis Xavier Catholic School Council Meeting Minutes

Wednesday, October 6, 2020
6:30 p.m. via Teams Meeting

Parent Representatives Present:

Samantha Tascione	Shakeel Alam	Natalie Russell
Trish Vergata	Jennifer Santos	Alice Sinia
William Bressette	Lily Gall	Lenie D'Souza
Yvette Williamson	Pia Bernardo	Zareen Agha

School Representatives Present:

Katharine Stevenson, Principal
Paul Nalli, Vice-Principal
Chris Hall, Teacher
Brian Dunn, Chaplain

Recording Secretary:

K. Stevenson

1. **OPENING PRAYER**

The meeting opened at 6:30 p.m. with a prayer led by K. Stevenson.

2. **WELCOME & INTRODUCTIONS**

K. Stevenson welcomed everyone. Members introduced themselves.

3. **APPROVAL OF AGENDA**

The agenda was approved as submitted.

The following motion was presented:

	<i>Moved by:</i>	L. Gall
	<i>Seconded by:</i>	L. D'Souza
<i>RECOMMENDED, that the agenda be approved, as submitted.</i>		
<i>CARRIED</i>		

4. **DECLARATION OF CONFLICT OF INTEREST**

None.

5. **SELECTION/APPOINTMENT OF CATHOLIC SCHOOL COUNCIL**

K. Stevenson updated Council on the following:

- a. ***Catholic School Council: Roles and Responsibilities of Catholic School Council Members***
The roles and responsibilities were reviewed.
- b. ***Catholic School Council Code of Ethics***
The code of ethics was reviewed.
- c. ***Election of Catholic School Council Positions***

Catholic School Council Chair/Co-Chairs

The appointment of Chair/co-Chairs nominations went as follows:

The motion for Lily Gall as Catholic School Council Co-Chair (self-nominated):

<i>Moved by:</i>	L. Gall
<i>Seconded by:</i>	A. Sinia
 <i>RECOMMENDED, that Lily Gall be elected Co-Chair.</i>	
<i>CARRIED</i>	

The motion for Lenie D'Souza as Catholic School Council Co-Chair:

<i>Moved by:</i>	L. Gall
<i>Seconded by:</i>	N. Russell
 <i>RECOMMENDED, that Lenie D'Souza be elected Co-Chair.</i>	
<i>CARRIED</i>	

Motions approved by Council L. Gall and L. D'Souza elected co-Chairs for St. Francis Xavier Catholic School Council 2020-2021.

Appointment of Community Representatives

The appointment of Community Representative went as follows:

There was no name put forward for Community Representative at this time.

Appointment of Parish Representative

The appointment of Parish Representative went as follows:

The motion for Trish Vergata as Parish Representative (self-nominated):

 <i>RECOMMENDED, that Trish Vergata be appointed Parish Representative.</i>	
<i>CARRIED</i>	

Chaplain B. Dunn indicated he can also assist to bring information from the parish.

Appointment of OAPCE Representative

The appointment of OAPCE Representative went as follows:

The motion for Jennifer Santos as OAPCE Representative (self-nominated):

RECOMMENDED, that Jennifer Santos be appointed as OAPCE Representative.

CARRIED

Appointment of Secretary

The appointment of Catholic School Council Secretary went as follows:

There was no name put forward for Secretary at this time.

6. **CATHOLIC SCHOOL COUNCIL MEETINGS (minimum of 4 required)**

Future meetings are:

- November 3, 2020
- December 1, 2020
- February 2, 2021
- April 6, 2021
- May 4, 2021

Sub-committees may be formed and meet as required.

7. **PRINCIPAL'S REPORT**

See the attached report from Principal K. Stevenson.

8. **UPDATES FROM LAST YEAR**

There were no updates.

9. **NEW BUSINESS**

There was no new business.

10. **NEXT MEETING**

The next virtual meeting will take place November 3, 2020 via Teams Meeting.

11. **ADJOURNMENT**

The meeting was adjourned at 7:48 p.m.

Principal's Report October 6, 2020

School Start-up Overview:

- All staff have received safety training; staff is provided with necessary PPEs; high touch points are cleaned during the day and school receives deeper cleaning each evening
- Students enter/exit designated doors; use designated bathrooms; remain in classroom during the morning
- Main office, Guidance and Library restricted access; visitors have restricted access
- Currently, population is 2410 with 1053 learning exclusively from home (Cohort C)

Achieving: Meeting the needs of all learners

- Quadmester Model; blended learning; synchronous learning; academic support
- Reporting, EQAO, volunteer hours, university/college applications, etc. – awaiting direction from Ministry and the Board; students should understand their progress-to-date
- Focus for learning and School Improvement Planning – will be meeting to assess “most pressing student need;” understanding that needs will be different now
- Teachers continue to collaborate to share best practices for teaching with technology
- Student technology distribution – significant shortage of devices; trying to source more to purchase
- Grade 8 Parent Information Night November 5 at 6:30 p.m. – virtual presentation

Believing: Celebrating our Catholic faith and aspiring to be models of Christ

- Morning prayer with Mr. Dunn on YouTube channel
- Opening liturgy on Wednesday, October 7

Belonging: Embracing relationships and sustaining safe, welcoming schools

- New school name – create overview describing who is St. Francis Xavier and how does his life connects with our school's vision “to accept, include and serve with love;” commission student artwork
- Will conduct an “Equity Walk” to identify needs in the school and set goals for improvement
- Tentative plan for a Student Census pilot at our school
- REDress Project – art installation honouring Missing and Murdered Indigenous Women and Girls; students/staff invited to tie a piece of red ribbon or cloth to a tree to stand in solidarity with MMIWG and call for justice
- Focus on staff and student mental wellness
- Grade 9 students – Class of 2024 t-shirts; arrange for Cohort C pick-up; will be connecting with Mentors (student leaders)

Foundational Elements: Optimizing organizational effectiveness

- Student parking – temporary zoning by-law amendment that permitted the additional portable; shuttle bus to offsite student parking lot was part of the Town's approvals
- Milton Boundary Review – next meeting Wednesday, October 7; identify a preferred and alternate Interim Accommodation Plan; review and reach a consensus on an option to present at Virtual Public Meeting #2