



ST. FRANCIS XAVIER

CATHOLIC SECONDARY SCHOOL

Catholic School Council Meeting Minutes

November 3, 2020

6:30pm via Teams Meeting

Parent Representatives:

Trish Vergata	Lenie D'Souza	Zareen Agha
William Bressette	Lily Gall	Alicia Sinia
Yvette Williamson	Jen Santos	Suman Khan
Natalie Russell	Bernadette Madill	Jen Botelho
Olu Iluyomade	Pia Bernardo	

School Representatives:

K. Stevenson, Principal

P. Nalli, Vice Principal

M. Munro, Vice Principal

C. Hall, Teacher

B. Dunn, Chaplain

Recording Secretary: L D'Souza

1. **Opening Prayer**

The meeting opened at 6:30pm. Prayer was led by T Vergata.

2. **Approval of Agenda and Minutes**

The agenda for the meeting was approved as submitted.

The minutes were approved: Moved by: Suman

Seconded by: Natalie

3. **HCDSB – Milton Trustee and Vice Chair**

- Provided an update to Council
- Milton continues to grow; expecting 13 000+ people in the next 5 years
- Milton Boundary Review – Information Report at Board Meeting this evening
- Trustee Duarte extended thanks to the school reps who took part in the process
- Ministry has approved Milton #3 Secondary School and Milton #10 Elementary School; hope to have shovels in the ground soon

- Acknowledged this has been a busy time for Senior Admin and Trustees; everyone has stepped up at this time, with thanks
- Student success focus at the Board; STEM initiatives K to 12 – a committee has been struck
- HCCEF has been providing additional response in these challenging times
- Encouraged Council to feel free to contact Trustee Duarte; acknowledged the good work of our Catholic School Councils
- Received questions: - sought clarification – will the satellite site for Milton #3 be a separate school with its own name and uniform or an extension of St. Francis Xavier? Principal Stevenson thought an extension or StFX, but would seek clarification from Senior Admin and report back to Council.

4. **Principal's Report**

Please see the attached report from Principal K. Stevenson, including financial report

5. **Parish Rep Report – T. Vergata**

- Blessing of the Parish will be celebrated on November 29th 2020.
- Masses could begin in the new church just before Christmas.

6. **Co-Chair's Report**

- Council could consider supporting Halton Catholic Children's Education Foundation; K. Stevenson indicated the school uses support of HCCEF for families/students in need, especially newcomers; Council would support supporting Dinner with Bishop Crosby - \$500.00 donation for tickets

7. **New Business / Goals**

- Need to plan for fund raising in order to raise funds for the school. Regular fund raising of Uniform Sale is not possible this year due to COVID restrictions.; one suggestion offered is Gino's Pizza voucher fundraiser
- Discussion about how Council can support school with funds – past discussion of electronic sign? Portrait of St. Francis Xavier?

8. **Vacant Positions**

- Community Rep. – Zareen Agha and Alicia Sinia
- Secretary – No one at this point of time. Will go meeting by meeting.

The meeting was adjourned at 7:55pm.

Next virtual meeting on Dec 1 at 6:30pm

Principal's Report November 3, 2020

Achieving: Meeting the needs of all learners

- Change of Cohort Survey sent to parents – due October 16; currently completing cohorting for Quad 2; cohort will be visible on SIS; currently 1124 students in Cohort C (47% of student population)
- Mark Reporting – midterm marks reported on SIS October 22; Final Reports will be issued electronically November 20 (will include marks, Learning Skills, attendance, comments)
- When Faith Meets Equity meeting November 9 – school improvement planning with a faith and equity “lens;” staff representatives, student representatives, parent representatives; 2 PARENT REPS REQUIRED*
- Virtual Grade 8 Parent Information Night – November 5 at 6:30 via YouTube; information email sent to families in Grade 8; link also posted on news feed on school website
- Honour Roll, Subject Awards and Knights Awards – academic awards ready to be shared with students; will delay Knight Awards to later date (probably the spring)

Believing: Celebrating our Catholic faith and aspiring to be models of Christ

- Morning Prayer each day available at https://www.youtube.com/c/briandunnkcr/videos?view=2&live_view=501; liturgies and other assemblies also posted/archived here
- Opening Liturgy October 7 - Thanksgiving
- Remembrance Day Liturgy/Service November 11
- Renewed focus on concept of “Students of Service”

Belonging: Embracing relationships and sustaining safe, welcoming schools

- Yearbook Distribution “Knights Course Selection Trading Game” for current grade 10 to 12s
- Class of 2020 – diplomas are being printed; email will go home when ready for pickup at the school; will distribute yearbooks at that time as well
- Supporting student initiatives – Halloween contest, food drive, e-gaming competition; continuing to seek ways to connect students and maintain sense of community

- School Reopening Committee Meeting October 21 – Health and Safety reps, school staff reps, parent rep (Jen Botelho), and admin; met to review safety procedures put in place-to-date and make recommendations moving forward
- Current Financial Statement – would Council consider financing Bishops Dinner this year? Contact Katharine ASAP if interested in attending tomorrow

Summary for: Used Uniform Sale - School Council

Cat. #: 0020

Contact Person:

Date	Transaction	Description	Debit	Credit	Tax Rebate	Cleared
09/06/2019	Deposit 496	August 2019 used uniform sales		\$5,688.05		<input checked="" type="checkbox"/>
02/04/2020	Deposit 537	Jan 29th & 30th used uniform sale		\$360.00		<input checked="" type="checkbox"/>
06/08/2020	Transfer 694	6 x \$100 Graduation Awards	\$600.00			<input checked="" type="checkbox"/>

Opening Balance: \$3,664.11 Category Balance: \$9,112.16 \$600.00 \$6,048.05

Grand Totals:

Opening Balances: \$3,664.11 **Category Balances: \$9,112.16** \$600.00 \$6,048.05