

St. Francis Xavier Catholic Secondary School



Semester 2 2026

The Team

Principal:

- Mrs. Raposo

Vice Principals:

- Mrs. Finn (A-F)
- Mr. Agro (G-M)
- Mr. Ieraci (TIC) (N-Z)

Chaplain:

CYC:

Social Worker:

Graduation Coach for Black students:

Mr. Postma

Ms. Ashley Talbot

Ms. Ketrina Bell

Ms. Patricia Currie

God of Love,

How wonderful is your creation.

All that is created comes from your hand.

I too have been called into being by you, given a task for my life, a task that no one else can fulfill.

I have a mission for life.

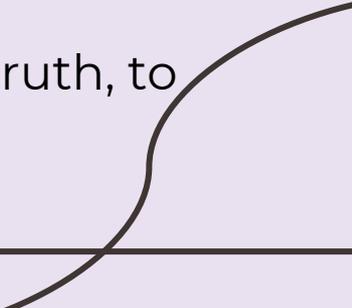
Maybe I do not recognize this mission clearly yet, but one day it will become clear to me.

I have not come into being without worth or purpose, but as a link in a long chain, a bridge between individuals and generations.

Lord, God, this is the good thing entrusted to me:

To complete your work, to bring peace, to do good, to serve the truth, to live your word, wherever I am, wherever I might be.

Amen.



Daily Schedule

Warning Bell: 8:10 am
8:15 am (PA announcement)
8:18 am (PA announcement)

Period 1: 8:20-9:35 am

Period 2: 9:40-10:55 am

Period 3A LUNCH (Grades 10 & 12) 11:00 am- 11:40 am
Period 3BC Class 11:45 am - 1:00 pm

Period 3B LUNCH (Grade 9) 11:40 am- 12:20 pm
Period 3AC Class 11:00 am - 11:40 am
12:25 pm - 1:00 am

Period 3C LUNCH (Grades 11 & 12) 12:20 pm - 1:00 pm
Period 3AB Class 11:00 am - 12:15 pm

Period 4: 1:05 pm - 2:20 pm

Attendance

Research has shown there is a strong connection between attendance and achievement.

- If you are absent: have your parent/guardian report your absence via the school messenger app.
 - If you become ill during the day, report to the attendance office.
 - Students cannot leave the building without being signed out through the attendance office.
 - When students are signed out, they must leave the school property.
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Attendance

When absences become a problem:

1 to 5 Absences:

- **Teacher discusses absence(s) with student.**
- **Teacher to contact home.**

10 Absences:

- **Teacher discusses effect of absences on performance with student.**
- **Teacher refers student to a Vice-Principal with previous history.**
- **Vice-Principal meets with student to discuss concerns regarding absences and contacts home.**

15 Absences:

- **Vice-Principal contacts home to outline possible withdrawal from class.**

Unexplained Absences:

- **The day following an unexplained absence, the teacher will direct the student to the office.**
- **The Vice-Principal will meet with the student and discuss progressive discipline.**
- **Parent/Guardian will be informed.**
- **Students under 18 must have a parent/guardian sign them out.**

Lates

- ❑ You must be in class before the bell. **Class begins at 8:20 am.** If you arrive 20 minutes late or more, enter through the main doors and obtain a late slip from the attendance office
- ❑ Signing in late at the office and not reporting to class may result in disciplinary measures

LUNCH

Period 3A lunch - 11:00 – 11:40 - You are late if you return to class after 11:45

Period 3B lunch - 11:40- 12:20 - SPLIT CLASS - You are late if you arrive to class after 11:05 and when returning from lunch, you are late after 12:25

Period 3C lunch - 12:20 - 1:00 - You are late if you arrive to period 4 after 1:05

Attendance - Truancies

☐ **1st, 2nd, 3rd, 4th Truancy:**

- Teacher/ Vice-Principal discusses truancies with the student
- Parent/Guardians will be informed
- Student must have a note from the Vice-Principal before returning to class

☐ **Further Truancies:**

- The student may be suspended
- The student may be demitted from the course
- The credit may be deferred

☐ **School policy:**

- Missed test/assignment days will be monitored which may result in a zero
- “*Contracts*” will be enforced and adhered to ensure clear and consistent expectations that are fair for all students
- Vacations will be discussed between VP, parents, student, and teachers but cannot guarantee successful academic outcomes depending on situation

Inappropriate Behaviour

- ❑ **Progressive discipline will occur in the following situations:**
 - inappropriate behaviour occurs on school property, during school events, or if an event occurring off school property that affects the climate of the school.
 - students forging notes.
 - students calling the school and pretending to be the guardian to sign themselves out.
 - students not reporting to the office as directed by a staff member.
 - students not reporting to class after being given a late slip.
- ❑ **A student and his/her possessions (purses, knapsacks, etc.) may become subject to search if there is suspicion of illegal activity for the safety of all students**
- ❑ **Zero tolerance for alcohol, drugs, fighting, bullying, defiance, any form of racism or discrimination**
- ❑ **Academic Dishonesty, i.e. Chat-GPT or any other form of work submitted that is not your own is subject to disciplinary action and could result in a zero**

Inappropriate Behaviour

Washrooms

- There is no congregating in the washrooms - including stalls.
- No eating, drinking, or smoking/vaping or cell phones in the washrooms.
- Please let the main office know if something needs repair or replacing in the washroom
- Students will use a QR code when leaving the classroom

Lunch: Be respectful when in the cafeteria or at the plaza

- Clean up after yourself
- Cross at the lights
- Be polite with adults you encounter in our community

Phones/Electronic Devices

- Don't sell phones to each other and if lost, the school is not responsible
- Anything and everything you put online is PUBLIC. If you chose to conduct yourself in an offensive, racist manor or record such activity (or you are recorded by someone else), this could result in school consequences.

Uniform

- ★ No hats
- ★ When entering the building or when in the building, no sweaters or coats - this includes PE sweaters, clubs, or spiritwear
- ★ Gr. 12s have a uniform sweater which honours their last year and commitment to their leadership role in the school
- ★ No slides, open toed shoes, or **Crocs**
- ★ Plain white t-shirts under golf shirts
- ★ School sweaters cannot be worn around your neck
- ★ No backpacks, fanny packs, or satchels to be worn

**NO SLIPS FOR NON-
UNIFORM**

***you will be sent home
if you do not have a
proper uniform**

Grade 12s ONLY - Approved Grad Wear



Litzens is ONLY
APPROVED
provider

Current Gr 11's will
order in June for
Sept

Spirit/Non-Uniform Days

- ★ Remember that attending school is like going to your job; there are expectations
- ★ Wearing a non uniform shirt or celebrating a spirit day means dressing appropriately
- ★ Admin reserves the right to work in collaboration with students to ensure non-uniform days are safe and appropriate

**Dress code will impact
future civvies and spirit
days**

Lockers

- ★ Grade 9s will have their own lockers
- ★ Grades 10, 11, & 12 will share lockers
- ★ Home room teachers will distribute lockers to students
- ★ **Please use only school issued locks** - distributed by teachers - all other locks will be cut
- ★ If you lose the lock given to you, there is a \$10 replacement fee

★ **Reminder: lockers are property of the school and can be accessed at any time if required**

Anaphylaxis

- ★ **Sabrina's law - nut free school**
- ★ **No food in classrooms - please make safe choices**
- ★ **Refrain from using body sprays, perfume, cologne**
- ★ Anyone with a medical condition (such as Asthma, Diabetes, Anaphylaxis, or Epilepsy) that has not completed the necessary paperwork, please go to the main office after the assembly. If we have your info and nothing has changed, there is also a form that needs to be completed – also, pick up from office.
- ★ **School bags not permitted in the cafeteria.**
- ★ Uber eats and other food delivery services may only be delivered during lunch periods and drivers must be met outside the building (they are unapproved visitors).

Smoking & Vaping

- ★ NOT permitted on school property – a Provincial law. Automatic suspension if caught smoking/vaping on school property
- ★ Administration will consequence those found smoking/vaping and/or **in possession** of a vape device or the like, on school property. Vapes WILL be confiscated
- ★ Please remember you must be 19 years of age to smoke; if caught smoking during school hours, please remember consequences can range from fines to suspension
- ★ No smoking/vaping in cars
- ★ By-law officers will fine students found on school property based on the Smoke-Free Ontario Act

Visitors

- ★ Keep yourself and others safe - Do not invite students from other schools to visit you AND do not visit other schools during your lunch period
 - ★ You could be issued a trespass notice by police if you are found at another school during school hours
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Cars & Parking

- ★ Please complete the parking form (website) and drop it off at the main office if you would like to request a parking space
- ★ Not all requests will be granted due to the limited spaces
- ★ Parking is a privilege, not a right
- ★ Visit the website: **REGISTER YOUR VEHICLE AND OBTAIN A PARKING PASS**

Busing

- ★ Buses are an extension of the school – be respectful and follow the rules.
- ★ Students must be on the registered list to ride the bus.
- ★ Parents can get registered to receive notifications from Halton transportation www.haltonbus.ca

Evac and Emergency Drills

- ★ Multiple and varied drills throughout the semester/year.
- ★ Take all drills seriously; they could save your life.
- ★ Remain calm and follow the instructions of staff.
- ★ Remain silent.
- ★ During a lockdown, if out of classroom – seek shelter or stay out of sight.
- ★ Turn off all electronic devices – the school will notify parents – call 911 only if you have vital info.

**KEEPING
SCHOOLS
SAFE**

STFX's PROCEDURE AGAINST

How can Admin help?



BULLYING AND DISCRIMINATION

Defining.....

Bullying

A form of repeated, persistent, and aggressive behavior directed at an individual or individuals that is intended to cause (or should be known to cause) fear and distress and/or harm to another person's body, feelings, self-esteem, or reputation. Bullying occurs in a context where there is a real or perceived power imbalance

Racial Discrimination

This happens when any distinction, conduct or action, whether intentional or not, is based on a person's race and has the effect of imposing burdens not imposed upon others.

Hate speech

Abusive or threatening speech or writing that expresses prejudice against a particular group, especially on the basis of race, religion, or sexual orientation

★ HCDSB Code of Conduct

- ★ **Students** are to be treated with respect and dignity. In return, they must demonstrate **respect for themselves**, for **others**, and for the responsibilities of citizenship through **acceptable behaviour**. Respect and responsibility are demonstrated when a student:
 - ★ come to school prepared, on time and ready to learn
 - ★ show **respect** for others and for those in **authority**
 - ★ refrain from bringing anything to school that may compromise the safety of others
 - ★ follow the established rules and takes responsibility for his or her own actions

Code of Conduct

- ★ upholds the Ontario Human Rights Code and helps to create an environment that is **free of discrimination and harassment**
- ★ refrains from:
- ★ using harmful language or behaviour which may be intentional or unintentional. The Ontario Human Rights Code focuses on impact. Even if a person does not explicitly object to the comment or behaviour, it can be construed as harassment and must be addressed appropriately
- ★ making epithets, remarks, jokes or innuendos related to a person's race, gender identify, gender expression, disability, sex, sexual orientation, creed, age, and/or any other Code-protected ground
- ★ posting or circulating offensive/harmful pictures, graffiti or materials, whether in print form, via e-mail or other electronic means
- ★ singling out a person by humiliating, demeaning, "teasing" or humor because they are a member of a Code-protected group
- ★ making comments ridiculing a person because of characteristics that are related to a Code-protected ground of discrimination (for example, this could include comments about a person's dress, speech or other practices that may be related to their sex, race, gender identity or creed)

*Accept, Include & Serve
with Love*

Open Door Policy

- ★ **Student Services** – Ms. Power, Ms. Lucas, Mr. McGillvray, Ms. Porciello, Ms. Di Giuseppe
- ★ **Student Success** – Ms. Caddick, Mr. Nacevicius, Mr. Pray, Ms. Weincis
- ★ **Special Education** – Mrs. Daly
- ★ **Social Worker** – Ms. Bell
- ★ **CYC** – Ms. Talbot
- ★ **Grad Coach for Black Students** - Ms. Currie
- ★ **Chaplain** – Mr. Postma
- ★ **Custodian** – Mr. Wil Murcia
- ★ **Teachers**
- ★ **Coaches**
- ★ **Administration (Principal and VP's)** Mr. Perusin, Ms. Raposo, Ms. Finn, and Mr. Ferraro
- ★ **If you are unsure who to go to—just ask! Relationship building is important: we can't help if we don't know!**

ATHLETICS

Cross Country
Jr/Sr Boys Football
Jr/Sr Basketball (M/F)
Jr/Sr Girls Field Hockey
Jr/Sr Volleyball (M/F)
Jr/Sr Basketball (M/F)
Jr/Sr Tennis (M/F)
Jr/Sr Soccer (M/F)
Jr/Sr Rugby (M/F)
Jr/Sr Hockey (M/F)
Girls Softball
Track & Field
Bantam Boys' Basketball

Clubs/ Teams/ Committees

Art Club
Knights Council
Athletic Council
Mathematics Contests
Book Club
Chess Club
Choir
Dance Team
E-Sports Team
Best Buddies
Eco Club
REPS Matter
Cheerleading

Students of Service
Tech Crew
Team Unbreakable
Grad Committee
Business Club
STFX Theatre
Concert Band
Mentors
SOMA
Social Justice Council
DECA
French Club

...AND SO MANY MORE!

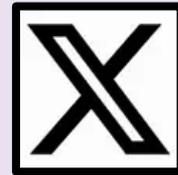
Student Services

Find Your Counsellor:

- ★ AAA-BRY Ms. McGillivray McGillivrayJ@hcdsb.org
- ★ BUC-HARG Ms. Power PowerM@hcdsb.org
- ★ HARR-MED Ms. Porciello PorcielloC@hcdsb.org
- ★ MEH-SALA Ms. Di Giuseppe DiGiuseppeT@hcdsb.org
- ★ SALE-ZZZ Ms. Lucas LucasM@hcdsb.org



@stfxguidance



Graduation Coach for Black Students

Ms. Patricia Currie

Room 115